

## Mission Statement

Policy Number: **FN-01**

Initial Policy Approval Date: **Mar. 2006**

Last Review/Revision Date: **Feb. 2019, Apr. 2022**

Year of Next Review: **2026**

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The mission statement articulates the board's shared understanding of the purpose of the library and its place within the community. The mission describes the current reality of the library as an organization and services provider. It inspires those who work or volunteer on behalf of the library and provides a compass for action. This policy ensures that the mission statement remains relevant and central to the library's operations.

1. The mission statement is used as a decision-making framework for the board and staff. All strategic decisions of the library need to support the mission.
2. The mission statement is developed, reviewed, and/or revised by the board as part of the strategic planning cycle.
3. The Port Colborne Public Library's mission statement must:
  - a) be short, clear, and concise
  - b) be relevant to the current direction of the library, in that what it describes is already true
  - c) be easily understood by people both inside and outside of the library
  - d) guide the actions of the board and staff

### Related Documents:

- Port Colborne Public Library. GOV-05: Planning
- Port Colborne Public Library. FN-02: Vision Statement
- Port Colborne Public Library. FN-03: Values Statement

### **Approved Mission Statement (April 2022)**

The Port Colborne Public Library is committed to providing the services necessary to meet the needs of our user communities.