

Port Colborne Public Library Board Meeting Agenda

Date: Wednesday, January 8, 2025
Time: 6:00 pm
Location: Library Auditorium, Port Colborne Public Library
 310 King St, Port Colborne

Pages

1. Call to Order

2. Land Acknowledgement

Niagara Region is situated on treaty land. This land is steeped in the rich history of the First Nations such as the Hatiwendaronk, the Haudenosaunee, and the Anishinaabe, including the Mississaugas of the Credit First Nation. There are many First Nations, Métis, and Inuit people from across Turtle Island that live and work in Niagara today. The City of Port Colborne and the Port Colborne Public Library stand with all Indigenous people, past and present, in promoting the wise stewardship of the lands on which we live.

3. Disclosures of Interest

4. Adoption of Agenda

5. Approval of Minutes

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6. Business Arising from the Minutes

7. Consent Items

7.1 Staff Reports

a. 2025 Library Board Meeting Schedule

6

b. 2025 Program Plan

8

c. CEO's Report

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7.2 Circulation Reports

a.	Circulation Report, November 2024	23
b.	Circulation Snapshot, November 2024	26
7.3	Financial Reports	
a.	Operating Budget (as of December 16, 2024)	27
7.4	Public Relations	
a.	Librarian's Report, December 2024	28
7.5	Media Items	
a.	Off-the-Shelf Newsletter, January/February 2024	34
b.	New Year's Eve Press Release	44
7.6	Correspondence	
a.	CFUW Thank You	46
8.	Discussion Items	
8.1	Strategic Plan Verbal Update (R. Tkachuk)	
8.2	CEO Verbal Report - Accreditation (R. Tkachuk)	
9.	Confidential Items	
9.1	Minutes of the closed session of the December 4, 2024, meeting	
9.2	Confidential Human Resources Matter- pursuant to Public Libraries Act, Section 16.1(4)(b) of the personal matters about an identifiable individual	
10.	Roundtable	
11.	Other Business	
12.	Next Meeting Date and Adjournment	



Port Colborne Public Library Board Meeting Minutes

Date: Wednesday, December 4, 2024
Time: 6:00 pm
Location: Library Auditorium, Port Colborne Public Library
310 King St, Port Colborne

Members Present: A. Desmarais
M. Bagu, Councillor
B. Ingram, Vice-Chair (attended virtually)
C. MacMillan
B. Beck (attended virtually)
M. Booth
E. Tanini

Member(s) Absent: H. Cooper

Staff Present: R. Tkachuk, Chief Executive Officer

Others Present: B. Boles, Director of Corporate Finance/Treasurer
M. Murray, Chief Human Resources Officer (attended virtually)

1. **Call to Order**

The Chair called the meeting to order at approximately 6:05 p.m.

2. **Land Acknowledgement**

The Vice-Chair recited the Land Acknowledgement Statement.

3. **Disclosures of Interest**

There were no disclosures of interest.

4. **Adoption of Agenda**

A Confidential Item was added by the CEO to the agenda after Discussion and Decision Items.

Moved by C. MacMillan

Seconded by A. Desmarais

That the agenda dated December 4, 2024, be confirmed, as amended.

Carried

5. Approval of Minutes

Moved by Councillor M. Bagu

Seconded by M. Booth

That the minutes dated November 6, 2024, be approved, as circulated.

A. Smits abstained.

Carried

6. Business Arising from the Minutes

Nil.

7. Discussion and Decision Items

7.1 Appointment of New Board Member (R. Tkachuk)

The CEO introduced the newly appointed Board Member, A. Smits to the Board.

7.2 Election of Chair (R. Tkachuk)

The CEO called for nominations for the position of Board Chair.

Angie Desmarais nominated Bryan Ingram. Bryan Ingram accepted the nomination.

There being no further nominations, the CEO declared nominations closed.

The CEO declared Bryan Ingram duly elected by acclamation to the position of Chair for the term of the Board, 2022-2026.

Bryan Ingram, Chair, called for nominations for the position of Vice-Chair.

Margaret Booth nominated Angie Desmarais. Angie Desmarais accepted the nomination.

There being no further nominations, the Chair declared nominations closed.

The Chair declared Angie Desmarais duly elected by acclamation to the position of Vice-Chair for the term of the Board, 2022-2026.

Moved by Councillor M. Bagu
Seconded by E. Tanini

That Bryan Ingram be duly elected by acclamation to the position of Chair for the term of the Board, 2022-2026; and

That Angie Desmarais be duly elected by acclamation to the position of Vice-Chair for the term of the Board, 2022-2026.

Carried

7.3 Memorandum of Understanding (B. Boles and R. Tkachuk)

The Board revised the draft Memorandum of Understanding.

Moved by C. MacMillan
Seconded by A. Desmarais

That the Board approves the draft Memorandum of Understanding, as amended.

Carried

7.4 Capital Projects Update (R. Tkachuk)

Director of Corporate Finance, B. Boles provided an update on future capital projects.

The CEO provided an update on the 2024 library facility capital projects.

Moved by A. Desmarais
Seconded by C. MacMillan

That the Capital Projects Update be received, as presented.

Carried

8. Confidential Item

Moved by M. Booth
Seconded by A. Desmarais

That the Board do now proceed into closed session in order to address the following matters at approximately 6:59 p.m.

Carried

8.1 Confidential Human Resources Matter- pursuant to Public Libraries Act, Section 16.1(4)(b) of the personal matters about an identifiable individual

Moved by A. Desmarais

Seconded by C. MacMillan

That the Board receives the CEO's report for informational purposes.

Carried

Moved by C. MacMillan

Seconded by M. Booth

That the Board do now rise from closed session at approximately 7:12 p.m.

9. Consent Items

Moved by A. Desmarais

Seconded by C. MacMillan

That items 8.1 to 8.4 be received, as presented.

Carried

9.1 Financial Reports

a. **2024 Operating Budget (as November 29, 2024)**

b. **2024 Facilities Budget (as November 29, 2024)**

9.2 Circulation Reports

a. **Circulation Report, October 2024**

b. **Circulation Snapshot, October 2024**

9.3 Staff Reports

a. **Librarian Report - November 2024**

b. **CEO Report - November 2024**

9.4 Correspondence

a. **Touch-a-Truck Thank You Letter**

4

b. CFLA - Indigenous Matters Committee Community of Practice Invite

10. Policy

Moved by C. MacMillan
Seconded by A. Desmarais

That the Board approves the policy listed in item 9.1, as presented.

10.1 OP:07 - Public Internet Services and Technology

11. Motions

Nil.

12. Roundtable

Trustee A. Desmarais reported that the Fundraising Committee will meet in January.

Trustee M. Booth congratulated the library on their upcoming participation in the Annual Lighted Santa Claus Parade.

Trustee C. MacMillan reported on a Board Assembly Meeting policy workshop provided by the Ontario Library Service; information from the session will be forwarded to all library board members.

13. Other Business

Nil.

14. Next Meeting Date and Adjournment

The next meeting will be held Wednesday, January 8, 2024, at 6 p.m. in the Library Auditorium.

The Chair adjourned the meeting at approximately 7:49 p.m.

Bryan Ingram, Chair

Rachel Tkachuk,
Chief Executive Officer
(Board Secretary-Treasurer)



Date: January 8, 2025
To: Port Colborne Public Library Board
From: Rachel Tkachuk, Chief Executive Officer
Subject: 2025 Library Board Meeting Schedule

Recommendation:

That the Port Colborne Public Library Board review the following schedule of 2025 Library Board meetings for recommendation and approval.

Purpose:

The purpose of this report is to present the 2025 Library Board meeting schedule.

Background:

In accordance with the **Public Libraries Act**, section 1.1, the Board will hold **regular meetings** once a month at least 7 months each year and at such other times as it considers necessary.

As per Port Colborne Public Library Board by-law **BL-03: Meetings of the Board**, section 1(1), *Meeting Location and Times*:

- Board meetings will normally be held at the Port Colborne Public Library at 310 King Street, Port Colborne, on the first Wednesday of each month from January to June, September to December, or at the call of the Chair. Meetings will normally commence at 6:00 p.m.
- Board members may attend in person or virtually. For those attending virtually, a Teams invite will be sent in advance of the meeting.
- A schedule of all regular Board meetings will be distributed to Board members at the first regular meeting of the New Year or electronically.

While the Board is mandated to have a **minimum** of seven regular meetings per year, it can still hold meetings more frequently than the mandatory minimum. The Board may



also declare special and emergency meetings accordingly as set out under the *Public Libraries Act*. The chair or any two members of a board may summon a special meeting of the board by giving each member reasonable notice in writing, specifying the purpose for which the meeting is called. R.S.O. 1990, c. P.44, s. 16 (2).

Sub-committee meetings will be scheduled separately.

Discussion:

The suggested 2025 Port Colborne Public Library Board meetings are scheduled as follows:

- January 8, 2025
- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025
- *July 2, 2025 (Optional)*
- *August 6, 2025 (Optional)*
- September 3, 2025
- October 1, 2025
- November 5, 2025
- December 3, 2025

The schedule, as presented, includes the optional meeting dates for July and August.

Respectfully submitted,

Rachel Tkachuk
Chief Executive Officer
(905) 834-6512
Susan.Therrien@portcolborne.ca

JANUARY 2025

ANNUAL PROGRAM PLAN

Library Closures

- New Year's Day (Jan 1)

Special Events

- Winter Break (Jan 1 - 3)
- PD Day (Jan 17)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: BIAN
- Chess Club (Mondays)
- Children's Chess (Tuesdays)
- PD Day: Mini Button Makerspace
- Red Cross Babysitting (Jan 2)

FEBRUARY 2025

ANNUAL PROGRAM PLAN

Library Closures

- Family Day (Feb 17)

Special Events

- Black History Month
- Freedom to Read Week (Feb 23 - Mar 1)
- Valentine's Day (Feb 14)
- PD Day (Feb 14)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: Cleah Fast
- Blind Date with a Book
- Chess Club (Mondays)
- Children's Chess (Tuesdays)
- Class Visits (Wednesdays)
- CVITP registration (Feb 27)
- Daycares: invite to TDSRC
- PD Day: Crafts with PFLAG

MARCH 2025

ANNUAL PROGRAM PLAN

Library Closures

- none

Special Events

- March Break (Mar 10 - 14)
- International Women's Day (Mar 8)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: Judy Wade
- Chess Club (Mondays)
- Class Visits (Wednesdays)
- CVITP Income Tax Clinics
- March Break: daily Take & Make, 1 teen activity, 1 kid's craft
- Let's Talk Science (Mar 12)
- Pop-Up @ Top Hat Ceremony

ANNUAL PROGRAM PLAN

Library Closures

- Good Friday (Apr 18)
- Easter Monday (Apr 21)

Special Events

- National Poetry Month
- April Fool's Day (Apr 1)
- Earth Day (Apr 22)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: PCHS
- Big Library Read
- Class Visits (Wednesdays)
- CVITP Income Tax Clinics
- One Book, One Niagara
- One eRead

ANNUAL PROGRAM PLAN

Library Closures

- Victoria Day (May 19)

Special Events

- Asian Heritage Month
- May is Museum Month
- Screen Free Week (May 5 - 10)
- Emergency Preparedness Week
- Forest of Reading Festival (May 13 - 14)
- Free Comic Book Day (May 3)
- May the Fourth
- Mother's Day (May 11)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: Brian Kon
- Class Visits: Community Helpers (Wednesdays)
- Free Comic Book Day: comics, green screen, Take & Make
- MYAC Wellness Fair (TBD)
- Pop-Up @ DWC Welcome to Kindergarten

ANNUAL PROGRAM PLAN

Library Closures

- none

Special Events

- Indigenous History Month
- Pride Month
- Recreation and Parks Month
- Seniors Month
- PD Days (Jun 6 & 27)
- Father's Day (Jun 15)
- National Indigenous Peoples Day (Jun 21)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: LCHS
- PD Day:
- PD Day:
- Pop-Up @ Oakwood Fun Fair
- Pop-Up @ St Therese Spring Fest
- TDSRC Registration Opens

ANNUAL PROGRAM PLAN

Library Closures

- Canada Day (Jul 1)

Special Events

- none

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: Museum Art Show
- Big Library Read
- Daycare Visits (Wednesdays)
- Pop-Up @ PC Market
- StoryWalk
- TDSRC: all staff run 2 summer programs

AUGUST 2025

ANNUAL PROGRAM PLAN

Library Closures

- Civic Holiday (Aug 4)

Special Events

- Canal Days (Aug 1 - 4)
- Emancipation Day (Aug 1)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: TBA
- Class Visit registration opens
- Daycare Visits (Wednesdays)
- Pop-Up @ Canal Days: Stories Under the Sails (TBD)
- Pop-Up @ PC Market
- StoryWalk
- TDSRC: all staff run 2 summer programs
- TDSRC Party (Aug 27)

SEPTEMBER 2025

ANNUAL PROGRAM PLAN

Library Closures

- Labour Day (Sept 1)
- National Day for Truth and Reconciliation (Sept 30)

Special Events

- Culture Days (Sept 19 - Oct 12)
- International Literacy Day (Sept 8)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- Homeschool Art Class (TBD)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: TBA

OCTOBER 2025

ANNUAL PROGRAM PLAN

Library Closures

- Thanksgiving (Oct 13)

Special Events

- Canadian Library Month
- Dyslexia Awareness Month
- Women's History Month
- FNPL Week (1st week)
- OPLW (3rd week)
- Canadian Library Workers Day (3rd Friday)
- Halloween (Oct 31)
- PD DAY (Oct 10)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- Homeschool Art Class (TBD)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: TBA
- Class Visits (Wednesdays)
- Halloween Green Screen & Trick-or-Treating
- Patron Appreciation Day (Oct 24)
- PD Day:
- Pop-Up @ Downtown BIA Harvest Festival
- Pop-Up @ Touch-a-Truck
- Spooky Story Contest (Oct 1 - 27; winner announced Oct 31)
- Tell Us Why You Love Your Library Contest (Oct 1 - 31)
- Together We Read
- Typical Week Survey (3rd week)

NOVEMBER 2025

ANNUAL PROGRAM PLAN

Library Closures

- Remembrance Day (Nov 11)

Special Events

- 16 Days of Activism against Gender-Based Violence (Nov 25 - Dec 10)
- Treaties Recognition Week
- Veteran's Week (Nov 5 - 11)
- I Read Canadian Day
- Indigenous Veterans Day (Nov 8)
- PD Day (TBA)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- Homeschool Art Class (TBD)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: PCHS
- CFUW Art Installation (Nov 25 - Dec 10)
- Class Visits (Wednesdays)
- Letters to Santa (Nov 12 - Dec 6)
- PD Day:
- Postcards to Vets (Nov 1 - 10)

DECEMBER 2025

ANNUAL PROGRAM PLAN

Library Closures

- Christmas Eve (Dec 24)
- Christmas (Dec 25)
- Boxing Day (Dec 26)

Special Events

- New Year's Eve (Dec 31)
- Winter Break (TBA)

Weekly Programs

- Baby Time (Tuesdays)
- Kid's Craft Cart (Wednesdays)
- Lego Club (Mondays)
- Story Time with Shelly (Saturdays)
- Take & Makes (Mondays)

Monthly Programs

- Doc Films (4th Monday)
- Homeschool Art Class (TBD)
- PCPL Book Club (3rd Monday)
- Pop-Up @ Northland Pointe (2nd Tuesday)
- Pop-Up @ PCHS (1st Thursday)
- Portal Village Book Club (3rd Tuesday)

Special Programs

- Art in the Atrium: LCHS
- Letters to Santa (Nov 12 - Dec 6)
- Lighted Santa Claus Parade (Dec 6)
- Pop-Up @ Vale on NYE



Date: January 8, 2025
To: Port Colborne Public Library Board
From: Rachel Tkachuk, Chief Executive Officer
Subject: CEO's Report

Recommendation

That the Port Colborne Public Library Board receive the CEO's Report, for information.

1. City Council Update

On Tuesday, December 10, 2024, the CEO gave an update to City Council on the Roof Replacement Project and the Ontario Public Library Service Award nomination. The Mayor congratulated the library on its honorable mention in the Annual Lighted Santa Claus Parade. The Acting CAO thanked the library for the additional connections between the City and the Library that were made in 2024.

2. Facility Update

- An HVAC system failure resulted in a library closure from December 26 to 31, 2024, due to low temperatures. Library staff were able to work onsite despite the HVAC failure.
- As part of a city-wide project, the library had toilet paper, paper towel, and soap dispensers installed in the washrooms (basement, main level, admin) with additional dispensers added to the kitchen and main level entrance.

3. Capital Projects

- Roof Replacement Project
The Facilities Team confirmed that the roof is completely sealed. Roofing contractors will be onsite to install perimeter flashing. Minor drywall repair work to be completed in January. Once completed, the final inspection will be scheduled.

4. Memorandum of Understanding (MOU)

The draft Memorandum of Understanding between the Port Colborne Public Library and the City of Port Colborne is scheduled to be presented to City Council at the meeting of Tuesday, January 28, 2025.

5. City Partnerships and Opportunities

- Annual Lighted Santa Claus Parade

Library board members, staff, and volunteers walked in the Annual Lighted Santa Claus Parade on Saturday, December 7, 2024. The library's float, "The Holly Jolly Roger," received an honorable mention from the judges for best float in the "Other" category.

- Yodeck Signage Player

The Communications Team designed a promotional slide for a library's Babysitting Course on the City's Yodeck Player (internal slideshow of advertisements). Promotional slides are visible at the library, and the Vale Health and Wellness Centre (main lobby and walking track). and will be updated monthly and seasonally.

- Holiday Drive

Food and toy donations were accepted at the library throughout December as part of the City's Annual Holiday Food and Toy Drive. The City collected more than 404 pounds of food and donated two pallets of toys to Port Cares and Birchway Niagara.

- New Year's Eve at Vale Health and Wellness

Library board members and staff popped-up at the City of Port Colborne's New Year's Eve event on Tuesday, December 31, 2024. The Erwin Taylor Charitable Foundation additions to the Library of Things collection were launched to the community, including sports equipment, maker and wellness kits, games and toys, and household tools and kits. A representative from the Erwin Taylor Charitable Foundation attended the event. Library staff spoke with over 200 individuals and families.

6. Library Staffing

In December, the following two positions were posted: Library Services Manager (Full-

Time, Non-Union) and Librarian Assistant II (Part-Time, Union).

7. Staff Training and Development

- Full-time library staff received Workday staff development training sessions for the December 17, 2024, platform transition.
- All library staff completed their 25 hours of staff development in 2024 as a part of their annual goal setting.
- One library staff member completed the Advanced Public Library Leadership (APLL) two-year certification program through the Ontario Library Service.

8. Fundraising

A donation of \$1,000 was received through the Canada Helps site. A letter of thanks was sent on behalf of the Library Board.

9. Interlibrary Loan (ILL) Update / Postal Strike

The Interlibrary Loan service was suspended due to the Canada Post Strike between November 15 – December 17, 2024. Interlibrary Loan service was resumed on January 2, 2025.

10. Public Library Operating, Pay Equity and First Nation Salary Supplement (PLOG/PE/FNSS) Grant

The Public Library Operating Grant was received on Thursday, December 19, 2024, in the amount of \$38,328.00.

Respectfully submitted,



Rachel Tkachuk
Chief Executive Officer

<u>CIRCULATION (PHYSICAL)</u>	<u>2024</u>	<u>2023</u>	<u>+/-</u>	<u>2024 YTD</u>	<u>2023 YTD</u>	<u>2022 YTD</u>	<u>% Change 2024/2023</u>	<u>% Change 2024/2022</u>
Books	2730	4084	-1354	43493	45033	36033	-3%	21%
Periodicals	179	50	129	2156	708	720	205%	199%
DVDs	1021	1441	-420	15192	14581	9352	4%	62%
CDs	12	56	-44	267	734	99	-64%	170%
Audiobooks	71	157	-86	777	1027	707	-24%	10%
Board Games	27	12	15	392	351	231	12%	70%
Seed Library	0	12	-12	1313	413	461	218%	185%
Video Games	89	66	23	1193	1420	765	-16%	56%
Lendable Non-Traditional	0	0	0	60	37	35	62%	71%
Lendable Technology	5	2	3	28	26	3	8%	833%
Library of Things	10	11	-1	172	269	80	-36%	115%
Toys and Puzzles	29	306	-277	2244	2567	261	-13%	760%
Microfilm	22	38	-16	288	399	214	-28%	35%
TOTAL CIRCULATION	4195	6235	-2040	67575	67565	48961	0%	38%
Materials Returned	4082	5748	-1666	60305	60953	47038	-1%	28%
TOTAL TRANSACTIONS	8277	11983	-3706	127880	128518	95999	0%	33%
<u>CIRCULATION (DIGITAL)</u>	<u>2024</u>	<u>2023</u>	<u>+/-</u>	<u>2024 YTD</u>	<u>2023 YTD</u>	<u>2022 YTD</u>	<u>% Change 2024/2023</u>	<u>% Change 2024/2022</u>
Electronic Databases	55	348	-293	1651	2933	6079	-44%	-73%
Downloadable Audiobooks	721	571	150	6992	5779	5391	21%	30%
Downloadable eBooks	1005	883	122	11359	10430	11094	9%	2%
Downloadable Music	3	1	2	20	13	23	54%	-13%
Downloadable Video	32	55	-23	402	385	851	4%	-53%
Downloadable Magazines	594	544	50	5157	2632	1368	96%	277%
TOTAL CIRCULATION	2410	2402	8	25581	22172	24806	15%	3%
<u>ILLO & RECIP. BORROWING</u>	<u>2024</u>	<u>2023</u>	<u>+/-</u>	<u>2024 YTD</u>	<u>2023 YTD</u>	<u>2022 YTD</u>	<u>% Change 2024/2023</u>	<u>% Change 2024/2022</u>
Interlibrary Loans --IN	4	11	-7	121	127	67	-5%	81%
LINC Reciprocal IN	556	897	-341	6825	6946	5504	-2%	24%
TOTAL RECEIVED	560	908	-348	6946	7073	5571	-2%	25%
Interlibrary Loans --OUT	1	11	-10	162	256	140	-37%	16%
LINC Reciprocal OUT	723	814	-91	8976	8327	7921	8%	13%
TOTAL SENT	724	825	-101	9138	8583	8061	6%	13%
<u>REGISTRATIONS</u>	<u>2024</u>	<u>2023</u>	<u>+/-</u>	<u>2024 YTD</u>	<u>2023 YTD</u>	<u>2022 YTD</u>	<u>% Change 2024/2023</u>	<u>% Change 2024/2022</u>
Adults	40	46	-6	697	480	375	45%	86%
Children	28	9	19	197	171	143	15%	38%
Non-Resident	26	5	21	116	113	92	3%	26%
Teen	1	0	1	24	11	13	118%	85%
TOTAL REGISTRATIONS	95	60	35	1034	775	623	33%	66%
<u>RECEIPTS</u>	<u>2024</u>	<u>2023</u>	<u>+/-</u>	<u>2024 YTD</u>	<u>2023 YTD</u>	<u>2022 YTD</u>	<u>% Change 2024/2023</u>	<u>% Change 2024/2022</u>
Library Receipts	187.00	154.00	33.00	1996.18	1375.43	890.35	45%	124%
Auditorium Rental	56.50	146.90	-90.40	734.50	757.20	169.50	-3%	333%
Donations	0.00	0.00	0.00	1000.00	1000.00	1000.00	0%	0%
Book Sales	295.70	376.04	-80.34	2791.35	3371.59	2777.01	-17%	1%
Photocopy Revenue	78.25	134.50	-56.25	1579.75	1002.15	296.75	58%	432%
Sign Rental	28.25	0.00	28.25	201.75	72.50	169.50	178%	19%
Print Server	173.00	240.70	-67.70	3172.00	2696.85	2263.00	18%	40%
Programme Revenue	0.00	210.00	-210.00	120.00	2383.25	225.00	-95%	-47%
Fundraiser Items Revenue	4.00	2.00	2.00	76.00	937.00	190.00	-92%	-60%
Misc.	0.00	0.00	0.00	12.50	0.00	0.00	100%	100%
Capital Asset Disposal	0.00	0.00	0.00	0.00	113.00	0.00	-100%	0%
SUBTOTAL	822.70	1264.14	-441.44	11684.03	13708.97	7981.11	-15%	46%
Capital Donations	377.00	0.00	377.00	3251.00	4214.53	610.00	-23%	433%
TOTAL RECEIPTS	1199.70	1264.14	-64.44	14935.03	17923.50	8591.11	-17%	74%
<u>MATERIALS</u>	<u>2024</u>	<u>2023</u>	<u>+/-</u>	<u>2024 YTD</u>	<u>2023 YTD</u>	<u>2022 YTD</u>	<u>% Change 2024/2023</u>	<u>% Change 2024/2022</u>
No. of Books Repaired	37	11	26	351	394	343	-11%	2%
Donations added to Collection	0	15	-15	143	482	13	-70%	1000%
Used Books Sold	159	113	46	1888	3765	3165	-50%	-40%

PROGRAMS AND EVENTS	2024	2023	+/-	2024 YTD	2023 YTD	2022 YTD	% Change 2024/2023	% Change 2024/2022
No. of Prog/Events								
Teen Programs	2	0	2	16	15	25	7%	-36%
Pop-Up Library Visits	2	1	1	18	20	27	-10%	-33%
Community Events	8	75	-67	189	675	293	-72%	-35%
Children's Programmes	12	20	-8	224	216	46	4%	387%
Class Visits	5	3	2	33	14	2	136%	1550%
* Tech	23		23	426	0	0	100%	100%
* Seniors	2		2	24	0	0	100%	100%
TOTAL	54	99	-45	930	940	393	-1%	137%
No. of Attendees								
Teen Programs	2	0	2	70	253	228	-72%	-69%
Pop-Up Library Visits	14	16	-2	636	785	830	-19%	-23%
Community Events	93	726	-633	3102	4411	1001	-30%	210%
Children's Programmes	273	287	-14	5425	5286	3383	3%	60%
Class Visits	150	69	81	948	374	82	153%	1056%
* Tech	23		23	426	0	0	100%	100%
* Seniors	4		4	113	0	0	100%	100%
TOTAL	559	1098	-539	10720	11109	5524	-4%	94%
* Tech and Seniors previously categorized under Community Events								
No. of Rentals/Reservations								
Room Rentals	9		9	68			100%	100%
Bookable Spaces	12		12	110			100%	100%
Sign Rentals	0		0	13			100%	100%
No. of Attendees								
Room Rentals	98		98	798			100%	100%
Bookable Spaces	12		12	149			100%	100%
*Room Rentals previously categorized under Community Events								
ALL COMPUTER USERS								
Wireless Computer Users	374	212	162	3635	4495	2123	-19%	71%
Computer Workstation Users	57	229	-172	2694	3249	2111	-17%	28%
TOTAL	431	441	-10	6329	7744	4234	-18%	49%
PATRON COUNT								
	3356	3565	-209	47132	39908	31537	18%	49%
LIBRARY HOMEPAGE HITS								
	1388	1541	-153	17454	17877	17521	-2%	0%
ONLINE CATALOGUE HITS								
	1838	1893	-55	27235	19810	16861	37%	62%
SOCIAL MEDIA								
Facebook								
Page Likes/Followers	1706	1610	96	1706	1610	1269	6%	34%
Total Post Views	28074	30729	-2655	241694	211967	98958	14%	144%
Total Post Interactions	523	1263	-740	4980	8987	2774	-45%	80%
Total Posts	42	45	-3	401	450	372	-11%	8%
Instagram								
Page Likes/Followers	1319	1204	115	1319	1204	1080	10%	22%
Total Post Views	6038	5642	396	46473	60075	16639	-23%	179%
Total Post Interactions	4672	320	4352	12686	4144	849	206%	1394%
Total Posts	46	40	6	447	427	178	5%	151%
Twitter / X Discontinued Oct. 2023								

eNEWSLETTER	2024	2023	+/-	2024 YTD	2023 YTD	2022 YTD	% Change 2024/2023	% Change 2024/2022
New Contacts	7	0	7	67	137	175	-51%	-62%
Total Contacts to Date	453	386	67	453	386	236	17%	92%
Email Opens	239	208	31	1708	2014	1019	-15%	68%
Clickthroughs	25	45	-20	280	475	263	-41%	6%
PRINTING	2024	2023	+/-	2024 YTD	2023 YTD	2022 YTD	% Change 2024/2023	% Change 2024/2022
Public Computers	29	213	-184	1661	3420	5069	-51%	-67%
Mobile Print	76	35	41	765	72	0	963%	100%
Pages in Black and White	584	642	-58	9738	9454	6338	3%	54%
Pages in Colour	27	75	-48	491	272	151	81%	225%
Total Jobs	105	248	-143	2426	3492	5069	-31%	-52%
Total Number of Pages	611	717	-106	10229	9726	6489	5%	58%
PHOTOCOPIER	2024	2023	+/-	2024 YTD	2023 YTD	2022 YTD	% Change 2024/2023	% Change 2024/2022
Pages copied	313	538	-225	6319	4009	1187	58%	432%

NOV 2024

MONTHLY REPORT

INTERACTIONS

NEW PATRONS

95

PATRON VISITS

3,356

CATALOGUE VISITS

1,838

WEB VISITS

1,388

PHYSICAL CIRC

4,195

DIGITAL CIRC

2,410

ITEMS BORROWED FROM LINC LIBRARIES

556

ITEMS LOANED TO LINC LIBRARIES

723

CIRCULATION

PROGRAMS

- Environmental Awareness series saw 17 in attendance

TOTAL PROGRAMS

54

PROGRAM ATTENDANCE

559

SOCIAL MEDIA POSTS

88

eNEWSLETTER SUBSCRIBERS

453

PAGES PRINTED & COPIED

924

COMPUTER USERS

57

WIRELESS USERS

374

LIBRARY TECH

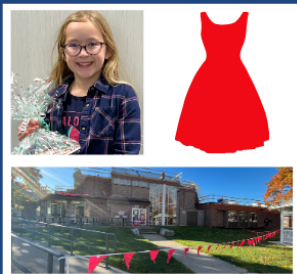
- ePRINTit users sent 76 remote print jobs for a total of 599 pages.

TECH HELP SESSIONS

23

HIGHLIGHTS

- Roof replacement project ongoing
- Library shortlisted for 2024 Ontario Public Library Service Award for "Touch-A-Truck" project. Minister Stan Cho visited.



Bookmark winner Charlie, REDress display, roof replacement project



PORT COLBORNE

**City of Port Colborne
Library**

For the Twelve Months Ending December 31, 2024

	YTD Dec	2024 BUDGET	VARIANCE	VAR %
Revenue				
Donations	\$4,587.19	\$4,800.00	(\$212.81)	(4.43%)
Rentals	868.54	650.00	218.54	33.62%
Other Revenue	96.77		96.77	0.00%
Fees	6,375.85	3,500.00	2,875.85	82.17%
Grants - Other	1,113.00		1,113.00	0.00%
Grant - Federal	730.00		730.00	0.00%
Grant - Provincial	9,600.00	38,300.00	-28,700.00	(74.93%)
Sales	2,833.85		2,833.85	0.00%
Total Revenue	26,205.20	47,250.00	-21,044.80	(44.54%)
Expense				
Personnel Expense				
Salaries and Wages - Full Time	357,001.76	451,200.00	-94,198.24	(20.88%)
Salaries and Wages - Part Time	76,036.04	69,900.00	6,136.04	8.78%
Overtime Pay	5,332.62		5,332.62	0.00%
Employee Benefits	137,086.43	187,900.00	-50,813.57	(27.04%)
Subtotal Personnel Expense	575,456.85	709,000.00	-133,543.15	(18.84%)
Operating Expense				
Association/Membership Fees	1,300.00	1,500.00	-200.00	(13.33%)
Library Collection	47,301.74	44,800.00	2,501.74	5.58%
Library Digital Resources	23,638.69	30,000.00	-6,361.31	(21.20%)
Comm and Public Relations	479.83	500.00	-20.17	(4.03%)
Computer Software		1,000.00	-1,000.00	(100.00%)
Contract Services	1,335.10	4,000.00	-2,664.90	(66.62%)
Equipment - Purchase	1,362.51	7,000.00	-5,637.49	(80.54%)
Financial Expenses	18.30		18.30	0.00%
Hospitality Expense	379.49	750.00	-370.51	(49.40%)
Office Supplies	3,255.59	3,000.00	255.59	8.52%
Postage & Courier	316.40	700.00	-383.60	(54.80%)
Program Supplies	1,833.21	3,500.00	-1,666.79	(47.62%)
Protective & Uniform Clothing		1,300.00	-1,300.00	(100.00%)
Staff Training & Development	3,406.43	7,000.00	-3,593.57	(51.34%)
SME - Audit and Actuary		7,200.00	-7,200.00	(100.00%)
Telephone/Internet	15,340.97	17,100.00	-1,759.03	(10.29%)
Travel	304.25	500.00	-195.75	(39.15%)
Subtotal Operating Expense	100,272.51	129,850.00	-29,577.49	(22.78%)
Total Expense	675,729.36	838,850.00	-163,120.64	(19.45%)
Surplus/(Deficit) Before Allocation	-649,524.16	-791,600.00	142,075.84	(17.95%)
Surplus/(Deficit) After Allocation	-649,524.16	-791,600.00	142,075.84	(17.95%)
Transfer Between Funds		-791,600.00	791,600.00	(100.00%)
Total Transfer		-791,600.00	791,600.00	(100.00%)
Surplus / (Deficit)	(\$649,524.16)		(\$649,524.16)	

2024-12-16
4:14 PM

&P of &N

Date: January 8, 2025
To: Port Colborne Public Library Board
From: Hannah Madsen
Subject: Public Relations Report

Recommendation:

That the Port Colborne Public Library Board receives the Public Relations Report for information purposes.

Public Relations Report Items

1. Pop-Up Library & Outreach



Pop-Up: Port Colborne High School

The librarian popped-up at PCHS on December 5, 2024 with a puzzle from the collection and information on community service hours and teen programs at the library. Three teens participated in the activity, and 1 teen signed up for a library card.



A monthly pop-up is scheduled for the remainder of the school year.

Annual Lighted Santa Claus Parade

The library entered a float into the City of Port Colborne's Annual Lighted Santa Claus parade, held on December 7, 2024.

The library's float was the Holly Jolly Roger, with the theme 'festive pirates.' Staff, board members, and volunteers dressed as pirates and handed out candy canes.



The library received many positive comments about the float from the public, and received an honourable mention in the 'Other' category.

Pop-Up: New Year's Eve at Vale

The library popped-up at the City of Port Colborne's New Year's Eve celebration at the Vale Centre to launch the Library of Things expansion. Families were invited to explore the new items, including sports equipment, household items, games, toys, electronics, and makerspace items. 220 people participated in the activities.

The new items were made possible thanks to a generous donation by the Erwin Taylor Charitable Foundation.

2. Programming

- Story Time with Shelly

On Saturdays in December, Story Time with Shelly ran in the Children's Room from 10:30 – 11:30 a.m. Shelly read a variety of picture books to families.

- Lego Club

Three Lego Club sessions were offered after school on Mondays in December. Children ages 5+ were encouraged to complete challenges or to use their imaginations to build something new.



- Kid's Craft Cart

Three Kid's Craft Cart sessions were offered after school on Wednesdays in December. Children were encouraged to choose craft supplies and make a craft of their own choosing.

- Music Makerspace

The Music Makerspace includes a keyboard, digital drum set, ukeleles, a guitar, and bells and shakers. The Music Makerspace is available for patrons to book a free 30-minute session.

- Documentary Films

On Monday, December 16, 2024, there was a screening and discussion of the documentary film **Borealis** (2020, 93 min.). The documentary travels deep into the heart of Canada's wilderness to explore the plants and animals that live there.



In 2024, our Documentary Film Program is presented in partnership with the National Film Board of Canada.

- Port Colborne Public Library Book Club

In December, the PCPL Book Club read **Circling the Sun** by Paula McLain and met on Monday, December 9 to discuss the book. The book club has 15 members.



- Portal Village Book Club

In December, the Portal Village Book Club read **Lessons in Chemistry** by Bonnie Garmus and met on Tuesday, December 17 to discuss the book. The book club has 10 members.



3. Passive Programming

- Letters to Santa

Children were invited to write their letters to Santa and drop them off at the library by December 6. Library staff prepared Santa's replies for families to pick up at the library before Christmas.

- Take and Makes

Free Take and Make craft kits were available each week during December. Thirty kits were handed out each week, for a total of 120 kits picked up.

- Scavenger Hunts
Scavenger hunts were available daily on the library's main floor, with a different theme each week. Children reported how many scavenger hunt items they found to receive a small prize. In December, there were four scavenger hunts with over 65 participants.

- Design Our Bookmark Contest
In November, the theme for the monthly bookmark contest was "Delicious Dessert". The winning bookmark submission for November was designed by Charlie, who drew her favourite desserts to show her sweet personality.

Charlie received a small prize package and her bookmark was handed out to all patrons at checkout.

In December, the Bookmark Contest theme was "Winter Wonderland."



4. Art in the Atrium

Each month, the library hosts a local artist in our Atrium gallery. The art show is open to the public for free.

In December, the library welcomed artists from Lakeshore Catholic High School.

In January, the library will be hosting an art installation from the Brain Injury Association of Niagara.



5. One Book, One Niagara

One Book, One Niagara is an annual initiative that encourages the community to come together by reading the same book. It culminates in an in-person author event that is free to attend.



On December 11, the One Book, One Niagara committee met to discuss an author for the 2025 event.

6. Erwin Taylor Charitable Foundation Grant

The library received a \$10,000 donation from the Erwin Taylor Charitable Foundation for expanding the Library of Things collection. As of November, the grant has been spent.

The new items include sports equipment, basic tools kits, educational toys, games, and accessible audiobook players. The expansion was launched at the City of Port Colborne's New Year's Eve celebration and will be available for check out in January 2025.

7. PressReader



The library added PressReader, a new digital resource, to the collection in December 2024. PressReader provides access to more than 7,000 of the world's top newspapers and magazines as soon as they're available on shelves. Content can be read in a web browser or the app can be downloaded for offline reading.

Two iPads were purchased for the Newspaper Lounge. Patrons will be able to use the iPads in-house to browse PressReader. The iPads will be available in January 2025.

8. Community Connect

On various dates in December, community partners booked a library table to promote their programs and services:

- December 3, 2024 – PC Works – Resume Refresh
- December 3, 2024 – BIAN – Programs & Services
- December 5, 2024 – Bridges CHC – Registered Dietician
- December 7, 2024 – PFLAG Niagara
- December 10, 2024 – PC Works – Resume Refresh
- December 11, 2024 – Bridges CHC – Ontario Seniors Dental Care Program
- December 12, 2024 – Senior Citizens Advisory Committee
- December 17, 2024 – PC Works – Resume Refresh
- December 19, 2024 – Service Canada





PORT COLBORNE
PUBLIC LIBRARY

OFF THE SHELF NEWSLETTER JANUARY/FEBRUARY 2025



310 King Street, Port Colborne, ON, L3K 4H1

905-834-6512

**EMPOWER.
ENRICH. EDUCATE.**

portcolbornelibrary.org

library@portcolborne.ca

@PortColborneLib

@PortColbornePublicLibrary

NEW!

KID'S CHESS CLUB

Tuesdays, Jan. 14, 21 & 28,
Feb. 4, 11 & 18, 6 – 7:30 p.m.



Compete against other kids and learn tips and tricks to improve your chess strategy. Players must have some chess experience. For ages 8 – 13. Pre-register. Free.

WARHAMMER 101



Thurs. Jan. 9, 4:30 – 6 p.m.

Unbox your Warhammer 101 kit, build your minifigures, and practice painting in this engaging intro to the beloved battle game. Beginners welcome. For ages 13 – 17. Pre-register. Free.

ADULT CHESS CLUB

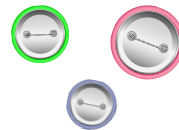


Mondays, Jan. 6, 13, 20 & 27,

Feb. 3, 10 & 24, 6 – 7:30 p.m.

Step up your chess game with this series of workshops for beginner and experienced players. For adults ages 18+. Pre-register. Free.

PD DAY ACTIVITY: MINI BUTTON MAKERSPACE



Fri. Jan. 17, 10 a.m. – 2 p.m.

Make an adorable button with our new mini buttonmaker! Colour one of our designs or create your own. For families. Drop-in. Free.

PD DAY ACTIVITY: BUTTERFLY CRAFT



Fri. Feb. 14, 10 a.m. – 2 p.m.

Celebrate friendship and make a beautiful butterfly craft. In partnership with PFLAG Niagara. For families. Drop-in. Free.

RED CROSS BABYSITTING COURSE



Thurs. Jan. 2, 9:30 a.m. – 3:30 p.m.

The Canadian Red Cross babysitting course covers everything from managing difficult behaviours to basic first aid and CPR to responsible care for children of all ages and professional conduct as a babysitter. For ages 11 – 15. Pre-register. Cost of \$80 per child.

BLIND DATE WITH A BOOK



Feb. 1 – 14

Check out a wrapped book for a surprise read. Available during open hours. Free.

POP-UP @ PCHS



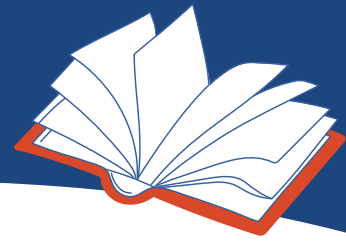
Thursdays, Jan. 9 & Feb. 6,
1:50 – 11:30 a.m.

Are you a PCHS student? Visit the school library during lunch for an activity with the Port Colborne Public Library. Bring a friend and try out a new Switch game in January, then make a friendship bracelet (or 2) in February. Drop-in. Free.

HOLIDAY HOURS

Monday, January 1, 2025
(Closed for New Year's Day)

Monday, February 17, 2025
(Closed for Family Day)



Start the new year off right with a good book! Ask a librarian for help finding your next read.

CHILDREN'S PROGRAMS

STORY TIME WITH SHELLY

Saturdays, Jan. 4, 11, 18 & 25, Feb. 1, 8, 15 & 22,
10:30 – 11:30 a.m. Meet us in the Children's Room
for a fun, free, family story time. All ages. Drop-in. Free.



BABY TIME

Tuesdays, Jan. 7, 14, 21 & 28, Feb. 4 & 11,
10:15 – 10:45 a.m. Meet new friends, sing songs,
and enjoy stories with your little one.
For ages 0 to 2. Pre-register. Free.

BOOKMARK CONTEST

Submit a bookmark design for a chance to be
our featured artist for the month.
Available in the Children's Room. Free.

January Theme: Create a Cartoon Character

Submissions due: Jan. 31, 2025

February Theme: Favourite Foods

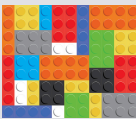
Submissions due: Feb. 28, 2025

Congrats to our November winner,
Charlie! Charlie drew her favourite
desserts to show her sweet personality.



AFTER-SCHOOL ACTIVITIES

LEGO CLUB



Mondays, Jan. 6, 13, 20 & 27,
Feb. 3, 10 & 24, 3 – 6 p.m.

Complete a challenge, follow a pattern,
or use your imagination to make
something new – however you like to
build, you're sure to create something
amazing at Lego Club!
For ages 5+. Drop-in. Free.

KID'S CHESS CLUB



Tuesdays, Jan. 14, 21 & 28,
Feb. 4, 11 & 18, 6 – 7:30 p.m.

Compete against other kids and learn
tips and tricks to improve your chess
strategy. Players must have some
chess experience. For ages 8 – 13.
Pre-register. Free.

KID'S CRAFT CART



Wednesdays, Jan. 8, 15, 22 & 29,
Feb. 5, 12, 19 & 26, 3 – 4:30 p.m.

We bring the craft supplies; you bring
the creativity. Create something unique
to you at our after-school Craft Cart!
For families. Drop-in. Free.

TAKE & MAKES

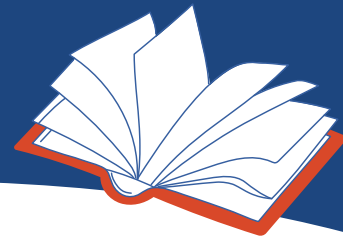


Pick up a free Take & Make
craft kit each week. Available
while supplies last. For all ages. Free.



PORT COLBORNE
PUBLIC LIBRARY

FEBRUARY IS BLACK HISTORY MONTH.



Every February, people across Canada celebrate Black History Month by honouring the legacy of Black people in Canada and their communities.

ADULT PROGRAMS

ART IN THE ATRIUM

January: BIAN presents “Unmasking Brain Injury”
This exhibit promotes awareness of the prevalence of brain injury, giving survivors a voice and the means to educate others. The exhibit includes decorated masks made by Brain Injury Survivors to visually describe their experiences with ABI.



February: Cleah Fast

Cleah is a Niagara-based multidisciplinary artist and photographer, whose mediums include painting, drawing, digital media, and projection mapping. Cleah’s work is inspired by urban environments, interpersonal connections, and live music.



MALARTIC

Mon. Jan. 27, 1:30 – 3 p.m.

Join us for a screening and discussion of the documentary film **Malartic** (2024, 88 min). Chronicling the broken promises of a gold-mining project, **Malartic** takes a deep dive into the corridors of power, addressing the fundamental issue of land management. Pre-register. Free.



PORT COLBORNE PUBLIC LIBRARY BOOK CLUB

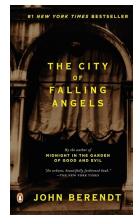
Mon. Jan. 13, 1:30 – 2:30 p.m.

Join us this month to vote on our 2025 book club selections and to discuss **Demon Copperhead** by Barbara Kingsolver. Limited spaces. Pre-register. Free.



Mon. Feb. 10, 1:30 – 2:30 p.m.

Join us for a discussion of **The City of Falling Angels** by John Berendt. Limited spaces. Pre-register. Free.



A MOTHER APART

Mon. Feb. 24, 1:30 – 3 p.m.

Join us for a screening and discussion of the documentary film **A Mother Apart** (2024, 88 min). How do you raise a child when your own mother abandoned you? In a remarkable story of healing and forgiveness, Staceyann Chin radically re-imagines the essential art of mothering. Pre-register. Free.



NEW!

PRESSREADER



Get access to more than 7,000 of the world’s top newspapers and magazines as soon as they’re available on shelves. Read in your web browser or download the app for offline reading.

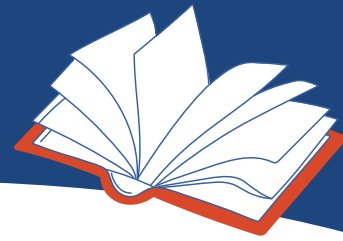
SUBSCRIBE

Subscribe to our monthly newsletter by visiting our website.



PORT COLBORNE
PUBLIC LIBRARY

**EMPOWER. ENRICH.
EDUCATE.**



Meet with local community support groups at the library to learn more about their programs and services. Drop-in. Free.

COMMUNITY CONNECT

Senior Citizens Advisory Committee

Thurs. Jan. 16 & Feb. 13, 10 a.m. – 12 p.m.

The Senior Citizens Advisory Committee advises City Council with respect to establishing policies, services and structures that support and enable seniors to live in security, enjoy good health and continue to participate fully in society. Stop by the library to learn about local programs, services, and resources for older adults.



Bridges CHC Programs & Services

**Thurs. Jan. 9 &
Wed. Feb. 26, 2 – 3 p.m.**

Learn about free programs and services offered by Bridges CHC with Health Promoter Lori.

PFLAG Niagara

Sat. Jan. 11 & Feb. 1, 11:30 a.m. – 1:30 p.m.

Wondering about pronouns? Struggling to keep track of the letters in 2S&LGBTQQIA+? Maybe you have questions but aren't sure if you'll say the right thing or use the correct terms. PFLAG Niagara is here for you!



Resume Refresh with PC Works

**Tues. Jan. 7, 14, 21 & 28,
Feb. 4, 11, 18 & 25, 10 a.m. – 12 p.m.**

Bring in a paper or digital copy of your resume and get tips on how to improve it. Don't have a resume yet? PC Works can help get you started.



Ontario Seniors Dental Care Program



Wed. Jan. 8 & Feb. 5, 10 – 11:30 a.m.

The ODSCP is a free dental care program for low-income seniors (65+). Stop by to learn how to enroll. For other dental assistance questions, call Valerie Wehlann from Bridges at 905-871-7621 ext. 2245

Birchway Niagara

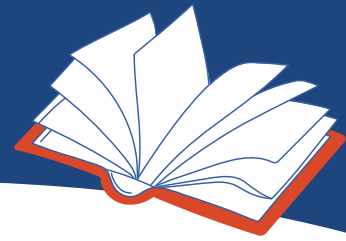
Mon. Jan. 13 & Feb. 3, 10 a.m. – 12 p.m.

Learn about communication, boundaries, safety planning, and healthy relationships. Learn how to help someone who may be experiencing abuse. Confidential meeting spaces are available.



Are you a local community support group interested in joining Community Connect?

Email us at library@portcolborne.ca for more information.



Need one-on-one tech help?

Book a Tech Time appointment with our friendly staff to help answer basic questions and provide step-by-step instruction on devices. Call us to learn more: 905-834-6512.

E-RESOURCES

FREE WITH YOUR LIBRARY CARD AND PIN

NEW! **PRESSREADER**



Get access to more than 7,000 of the world's top newspapers and magazines as soon as they're available on shelves. Read in your web browser or download the app for offline reading.

LIBBY



Borrow ebooks, audiobooks, and magazines to read on your phone or tablet using the Libby app by OverDrive. You can even send and read your borrowed ebooks to your Kobo e-reader!

HOOPLA



Borrow movies, music, audiobooks, ebooks, comics and TV shows on your computer, tablet, phone, or TV with Hoopla. Stream immediately or download to your device for offline enjoyment later.

NOVELIST PLUS & NOVELIST K-8 PLUS



Find your next great read! NoveList is a trusted source of expert read-alike recommendations.

NoveList K-8 Plus helps kids find books that are just right for their reading level and interests.

TORONTO PUBLIC LIBRARY: DIGITAL ARCHIVE



Explore photos, maps, manuscripts, digitized books and more from Toronto Public Library's digital collections. Page 38 of 46

ANCESTRY LIBRARY EDITION



Research genealogy and ancestry information using one of our library computers. Accessible while in the library.

THE CANADIAN ENCYCLOPEDIA



A bilingual encyclopedia managed by the non-profit Historica Foundation.

TVO TODAY



TVO Today is the immersive home for quality current affairs journalism, award-winning documentaries and podcasts.

CBC CORNER



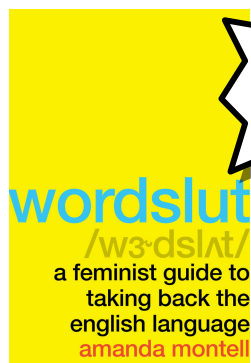
Discover Canadian content including news, TV and radio shows, podcasts, kids content, a language learning app and much more!

OUR DIGITAL WORLD



Access heritage collections from public and academic libraries, archives, museums, historical societies, women's institutes, newspaper publishers, and community organizations.

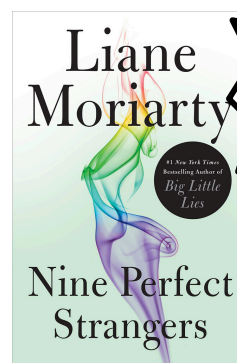
CHECK OUT OUR STAFF PICKS



**HANNAH'S
PICK**



**KRISTEN'S
PICK**



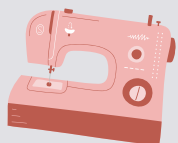
**CLEAH'S
PICK**

LIBRARY OF THINGS

LIBRARY OF THINGS EXPANSION

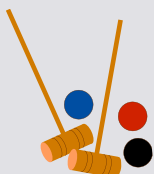
Thanks to a generous donation by the Erwin Taylor Charitable Foundation, we've expanded our Library of Things collection!

Most items can be checked out for one week on an adult card. Search "library of things" in our catalogue to place a hold.



MAKERSPACE ITEMS

Our new Makerspace items include crochet and knitting kits and a sewing machine.



SPORTS EQUIPMENT

Borrow a variety of sports and outdoor equipment, including disc golf, croquet, lacrosse, snowshoes, walking poles, football, and basketball.



HOUSEHOLD

Do some gardening, repair your bicycle, bake cupcakes, make cookies, and more with our new household kits!



GAMES & ELECTRONICS

With our new games and electronics, you can practice your coding skills, play some board games, learn to juggle, master the Rubik's cube, and play some Switch games.

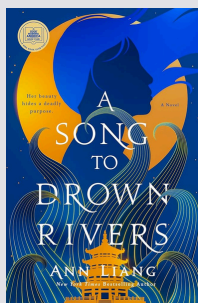
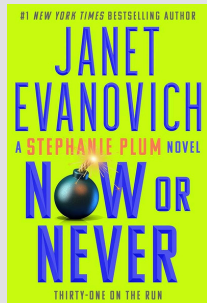
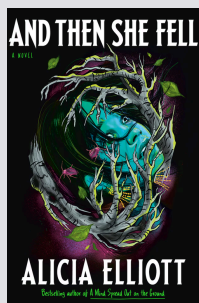
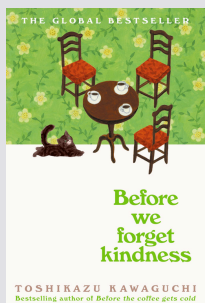


EDUCATION & LITERACY

We've added several Launchpads and Whazoodles to the collection! Launchpad tablets come pre-loaded with educational games for kids. Whazoodles are screen-free audio players that come pre-loaded with educational podcasts and music for kids.

COLLECTION SPOTLIGHT

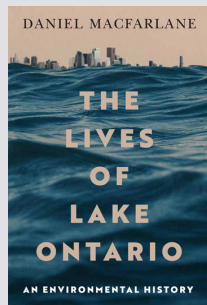
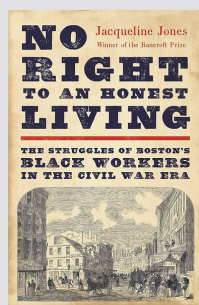
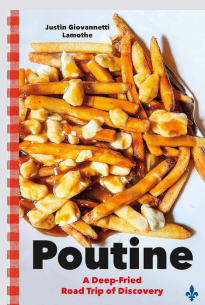
ADULT FICTION



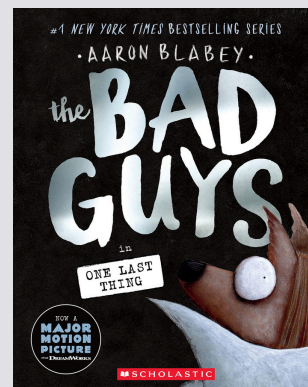
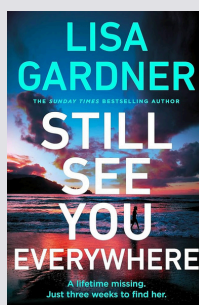
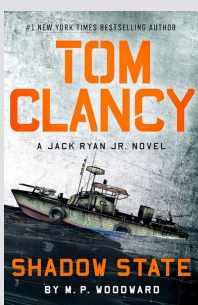
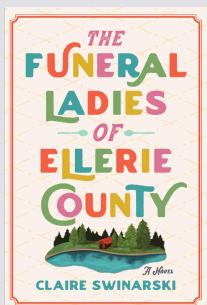
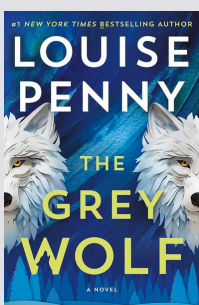
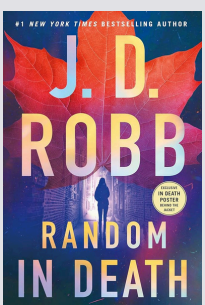
IN THE CHILDREN'S ROOM



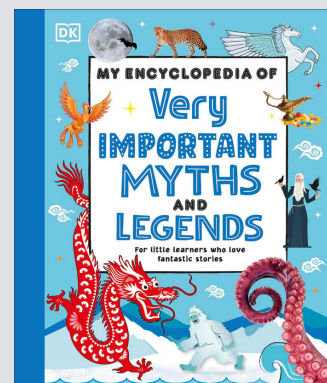
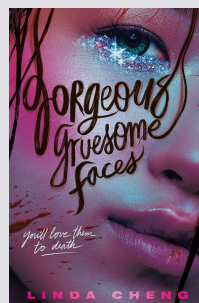
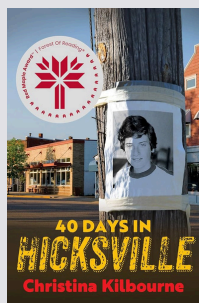
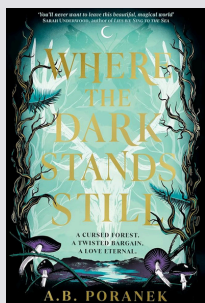
ADULT NONFICTION



LARGE PRINT



TEEN FICTION





PORT COLBORNE
· PUBLIC LIBRARY ·

FREEDOM TO READ WEEK IS FEBRUARY 23 - MARCH 1.



Freedom to Read Week is an annual event that encourages Canadians to think about and reaffirm their commitment to intellectual freedom.

SUPPORT YOUR LIBRARY

Donor Recognition Program: To show our appreciation and to recognize your support, the names of contributors of \$50.00 or more will be listed on our Donor Recognition Wall.

Memorials: A thoughtful way of remembering a loved one or friend who may have had a special fondness for the library. For gifts of \$50.00 or more, your loved one's name will be added to our Donor Recognition Wall.

Canada Helps: Secure online donations can be made through the Canada Helps website: www.canadahelps.org.

Library Book Sale: Gently used books, magazines, DVDs, music CDs, and more. Prices start at 50¢. Find a treasure, buy a gift, and support your library.

A charitable tax receipt will be issued for monetary gifts of \$10.00 or more.

SEED LIBRARY



How does your garden grow? If you have any plants that have grown from seeds you borrowed from the Seed Library, please share photos with us on social media. If you are able to save seeds from your plants, we'd love to have them and we have seed saving books available. Please let us know if you have any questions about the seed saving process!

BOOK OUR MUSIC MAKERSPACE

Our Music Makerspace includes a keyboard, digital drum set, ukeleles, a guitar, and bells and shakers. Book the Music Makerspace for free for sessions starting at 30 minutes. Patrons must have a valid PCPL library card to book. Children must be accompanied by an adult with a valid PCPL library card.



LIBRARY BOARD

Bryan Ingram, Chair
Angie Desmarais, Vice-Chair
Amanda Smits
Brian Beck
Cheryl MacMillan
Eman Tanini
Harmony Cooper
Margaret Booth
Mark Bagu, Councillor

LIBRARY MANAGEMENT

Rachel Tkachuk, Chief Executive Officer

VISITING LIBRARY SERVICE

The delivery of library materials to patrons unable to visit the library due to illness, physical disability, or age. Contact us at 905-834-6512 for more details.



HOURS OF SERVICE

Monday, Tuesday, Thursday:
9:30 a.m. – 8 p.m.
Wednesday, Friday, Saturday:
9:30 a.m. – 5 p.m.

The book drop is open 24/7 to return your books and library materials.



PORT COLBORNE
PUBLIC LIBRARY

JANUARY 2025 AT THE LIBRARY

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

			1 Closed for New Year's Day	2 9:30 – 3:30 Red Cross Babysitting Course	3	4 10:30 – 11:30 Story Time
5	6 3 – 6 Lego Club 6 – 7:30 Adult Chess	7 10 – 12 Resume Refresh 10:15 – 10:45 Baby Time	8 10 – 11:30 OSDCP 3 – 4:30 Kid's Craft Cart	9 10:50 – 11:30 Pop-Up @ PCHS 2 – 3:30 Bridges 4:30 – 6 Warhammer	10	11 10:30 – 11:30 Story Time 11:30 – 1:30 PFLAG
12	13 10 – 12 Birchway 1:30 – 2:30 Book Club 3 – 6 Lego Club 6 – 7:30 Adult Chess	14 10 – 12 Resume Refresh 10:15 – 10:45 Baby Time 6 – 7:30 Kid's Chess	15 3 – 4:30 Kid's Craft Cart	16 10 – 12 Seniors Advisory Committee	17 10 – 2 Mini Button Makerspace	18 10:30 – 11:30 Story Time
19	20 3 – 6 Lego Club 6 – 7:30 Adult Chess	21 10 – 12 Resume Refresh 10:15 – 10:45 Baby Time 6 – 7:30 Kid's Chess	22 3 – 4:30 Kid's Craft Cart	23	24	25 10:30 – 11:30 Story Time
26	27 1:30 – 3 Doc Films 3 – 6 Lego Club 6 – 7:30 Adult Chess	28 10 – 12 Resume Refresh 10:15 – 10:45 Baby Time 6 – 7:30 Kid's Chess	29 3 – 4:30 Kid's Craft Cart	30	31	

310 King Street
Port Colborne, ON
L3K 4H1

CONTACT US

905-834-6512

library@portcolborne.ca

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portcolbornelibrary.org



PORT COLBORNE
PUBLIC LIBRARY

FEBRUARY 2025 AT THE LIBRARY

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

						1 10:30 – 11:30 Story Time 11:30 – 1:30 PFLAG
2	3 10 – 12 Birchway 3 – 6 Lego Club 6 – 7:30 Adult Chess	4 10 – 12 Resume Refresh 10:15 – 10:45 Baby Time 6 – 7:30 Kid's Chess	5 10 – 11:30 OSDCP 3 – 4:30 Kid's Craft Cart	6 10:50 – 11:30 Pop-Up @ PCHS	7	8 10:30 – 11:30 Story Time
9	10 1:30 – 2:30 Book Club 3 – 6 Lego Club 6 – 7:30 Adult Chess	11 10 – 12 Resume Refresh 10:15 – 10:45 Baby Time 6 – 7:30 Kid's Chess	12 3 – 4:30 Kid's Craft Cart	13 10 – 12 Seniors Advisory Committee	14 10 – 2 Mini Button Makerspace	15 10:30 – 11:30 Story Time
16	17 Closed for Family Day	18 10 – 12 Resume Refresh 6 – 7:30 Kid's Chess	19 3 – 4:30 Kid's Craft Cart	20	21	22 10:30 – 11:30 Story Time
23	24 1:30 – 3 Doc Films 3 – 6 Lego Club 6 – 7:30 Adult Chess	25 10 – 12 Resume Refresh 6 – 7:30 Kid's Chess	26 2 – 3:30 Bridges 3 – 4:30 Kid's Craft Cart	27	28	

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PORT COLBORNE

New Year's Eve family fun gets started early in Port Colborne

Posted on Tuesday, December 17, 2024



The excitement of New Year's Eve will start in the afternoon in Port Colborne with a full slate of activities at the Vale Health and Wellness Centre.

Taking place from 2 to 6 p.m. on Tuesday, Dec. 31, an afternoon of swimming, skating, fireworks and more will offer a chance for families to ring in the new year early.

Along with additional favourites including face painting and gym activities, attendees of all ages will also have a chance to learn more about the Port Colborne Library's new Library of Things.

The new collection provides an assortment of items that can be used by residents for a variety of daily tasks and activities. Items include a sewing machine, colour blind glasses, snowshoes, cookie cutters, microphones, a mini button maker, and so much more! The tools, toys and other borrowable treasures were donated by the Erwin Taylor Charitable Foundation and will be on display from 2 to 5:30 p.m., as well as to check out from the library any time.

The rest of the afternoon's activities include:

- Free family open swim from 2 to 3:15 p.m. and 3:45 to 5 p.m.
- YMCA bouncer and gym activities from 2 to 5:30 p.m.
- Free public skating for all ages from 2 to 5:30 p.m. on Rink 1 and 2 to 4 p.m. on Rink 2.
- Colouring station from 2 to 5:30 p.m.
- Face painting from 2 to 5:30 p.m.
- Community canvas paint station from 2 to 5:30 p.m.
- Creative snow activities from 2 to 5:30 p.m.
- Sing along with Elsa from 3 to 3:30 p.m.
- Skate with Bluey and Elsa from 4 to 5 p.m.
- Fireworks at 6 p.m. (weather permitting)

All of the events are free, and participants are encouraged to bring a non-perishable food donation for Port Cares.

Learn more about Port Colborne's New Year's Eve celebrations at Portcolborne.ca/newyarseve

© 2020 City of Port Colborne, 66 Charlotte St, Port Colborne ON, L3K 3C8, Tel: [905-835-2900](tel:905-835-2900)

Designed by [eSolutionsGroup](http://www.esolutionsgroup.ca) (<http://www.esolutionsgroup.ca>)



December, 2024

Port Colborne Public Library

Dear Rachel and Hannah,

On behalf of the advocacy committee of Canadian Federation of University Women, Welland and District, CFUW, we send a huge thank you for your support in making the 16 Days of Activism Against Gender Based Violence campaign a success. Please extend our gratitude to Jeff for his assistance in hanging the red dresses.

From the hanging of red dresses and posting of wall displays to honour MMIWG2S+ in 14 locations across South Niagara, to flag raisings, proclamation readings and lighting of various buildings and landmarks, to speeches made on November 25 to start the campaign, we can truly say that we have continued to educate the public in regard to this issue.

Vigils and services to remember/honour the women of the Montreal Massacre brought home once again the importance of carrying out these various activities as we battle femicide across Canada.

We are proud to have been able to work with your organization to coordinate and carry out this campaign and look forward to new opportunities to collaborate with you in the future.

Sincerely,
Gwenn Alves and Carol Harding
Advocacy Leads,
CFUW Welland and District