

Port Colborne Public Library Board

AGENDA

2nd Regular Meeting of 2020

Tuesday, February 4, 2020, 6:15 p.m.
Port Colborne Public Library, Auditorium
310 King Street, Port Colborne, ON

1. **Call to Order**
2. **Chair's Remarks**
3. **Declaration of Conflict of Interest**
4. **Changes to and Adoption of Agenda**
5. **Approval of Minutes of the Previous Meeting**
6. **Business Arising from the Minutes**
 - 6.1. Amendment of *Bylaw BL-03: Meetings of the Board*, Section 2, Clause 2, to reflect the recent change to the *Public Libraries Act* regarding the minimum number of meetings required from ten to seven.
7. Presentations and Delegations: NIL
8. **Consent Items**
 - 8.1. Circulation Reports
 - 8.2. Financial Statement
 - 8.3. Public Relations Report
 - 8.4. Media Items
9. **Discussion Items**
 - 9.1. Director's Report
 - 9.2. Signing Authority and Appointment of Interim Treasurer
 - 9.3. Distribution of Board Package and Documents
 - 9.4. Strategic Plan Implementation Report
 - 9.5. Revised 2020 Capital Budget
 - 9.6. Capital Projects and Building Repairs
 - 9.7. King Street Sign
 - 9.8. Pelham Public Library
 - 9.9. Board Self-Evaluation



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10. Decision Items

10.1. Policies:

- Updated Policy Schedule
- Procurement Policy
- Human Resources Policy and Administration
- Health and Safety of Staff
- Violence in the Workplace
- Employee Conduct Policy

11. Notices of Motion

12. Other Business

13. Adjournment

Next meeting: March 3, 2020
Mason Thomas, Facilities Supervisor, will attend