



Port Colborne Public Library Board

MINUTES of the 8th Regular Board Meeting of 2019

Tuesday, October 8, 2019, 6:15 p.m.
Port Colborne Public Library, Auditorium
310 King St., Port Colborne, ON

Present: Michael Cooper (Chair), Bryan Ingram (Vice-Chair), Councilor Mark Bagu, Brian Beck, Valerie Catton, Harmony Cooper, Cheryl MacMillan
Staff: Scott Luey (CEO), Susan Therrien (Director of Library Services/Board Secretary)
Regrets: Jeanette Frenette, Ann Kennerly

1. Call to Order:

The Chair called the meeting to order at 6:15 p.m.

2. Chair's Remarks:

Mr. Cooper welcomed the Board and guest Craig Shufelt, Fort Erie Public Library CEO.

3. Declaration of Conflict of Interest:

Nil.

4. Adoption of the Agenda:

Moved by H. Cooper
Seconded by B. Ingram
19:054 That the agenda be adopted.
CARRIED.

5. Approval of the Minutes of the Previous Meeting of August 13, 2019:

Moved by V. Catton
Seconded by B. Beck
19:055 That the minutes of the August 13, 2019 meeting be adopted as circulated.
CARRIED.



6. Business Arising from the Minutes:

Nil.

7. Delegations and Presentations:

Craig Shufelt, CEO, Fort Erie Public Library, presented information on LiNC (Libraries in Niagara Cooperative) and Evergreen Integrated Library System.

8. Consent Items:

8.1. Circulation Report

8.2. Financial Statement

8.3. Director's Report

8.4. Public Relations Report

8.5. Media Items

Moved by H. Cooper

Seconded by B. Beck

19:056 That Consent Items 8.1 to 8.5 be received for information purposes.
CARRIED.

9. Discussion Items:

9.1. Integrated Library System

Moved by V. Catton

Seconded by H. Cooper

19:057 That the Port Colborne Public Library will not renew its ILS contract with SirsiDynix and will migrate to Evergreen; and,
That the Port Colborne Public Library submits a formal letter of interest to apply for admission to the Libraries in Niagara Cooperative (LiNC).
CARRIED.

9.2. Budget 2020

Moved by B. Ingram

Seconded by C. MacMillan



- 19:058 That the Draft 2020 Capital and Operating Budgets be approved with amendments as recommended.
CARRIED.

9.3. Indigenous Awareness and Reconciliation Policy

The Board discussed the policy as presented. The Director will re-present the policy at the November 2019 meeting with amendments as recommended. V. Catton requested a report from staff on recent items added to the collections relating to Indigenous cultures, languages and peoples, and titles by and about First Nations communities.

9.4. Progress Report on the Strategic Plan

Deferred to the November 2019 meeting.

9.5. Funding Sources

9.5.1. Friends of the Library

As recommended by staff, the library will not establish a Friends Group to assist with fundraising at the present time.

9.5.2. CanadaHelps

CanadaHelps is a registered charity and fundraising platform that assists registered Canadian charities maximize donations online. Library staff will register with CanadaHelps and add a donation feature to the library's website.

9.6. Trustee Council Meeting

The meeting will be held November 9, 2019, in Hamilton.

9.7. Ontario Public Library Week, October 20 – 26, 2019

Plans to celebrate Ontario Public Library Week include a contest and Patron Appreciation Day (sponsored by Sobeys).



10. Decision Items:

10.1. Policies

- 10.1.1.** Library Reserves
- 10.1.2.** Meeting Room
- 10.1.3.** Community Information
- 10.1.4.** King Street Sign
- 10.1.5.** Accessibility and Staff
- 10.1.6.** Indigenous Awareness and Reconciliation

Moved by H. Cooper
Seconded by B. Ingram

19:059 That policy items 10.1.2 to 10.1.5 be approved as presented; and,
That policy items 10.1.1 and 10.1.6 be deferred to the November 2019 meeting.
CARRIED

11. Board Members' Items:

Nil.

12. Notices of Motion:

Nil.

13. Date of the Next Meeting:

Monday, November 4, 2019 at 6:15 p.m.
Port Colborne Public Library, Auditorium
310 King St., Port Colborne, ON

14. Adjournment:

Moved by C. MacMillan
Seconded by V. Catton

19:060 That the meeting be adjourned at 7:52 p.m.
CARRIED.



PORT COLBORNE
PUBLIC LIBRARY

Port Colborne Public Library Board

Michael Cooper
Board Chair
November 4, 2019

Susan Therrien, Director of Library Services
Board Secretary
November 4, 2019