



## City of Port Colborne

### Port Colborne Senior Advisory Committee Meeting Minutes

**Date:** Tuesday, February 20, 2024  
**Time:** 10:00 am  
**Location:** Committee Room 3-City Hall  
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

**Members Present:** S. Brown  
M. Cooper  
D. Santarella  
D. Rudyk  
T. McDowell  
N. Salvage

**Member(s) Absent:** R. Carter

**Staff Present:** M. Aquilina, Councillor  
S. McDowell, Public Programmer, Museum and Culture

**Others Present:** Stephanie Powell-Baswick

#### 1. **Call to Order**

The Chair called the meeting to order at 10:02am.

#### 2. **Adoption of the Agenda**

Moved By Deanna Rudyk

Seconded By Tammy McDowell

Carried

#### 3. **Disclosures of Interest**

No Disclosures of interest.

#### 4. **Approval of Minutes**

Motion to Approve Minutes from January 16th, 2024.

Moved By Deanna Rudyk

Seconded By Dorothy Santarella

Carried

**5. Business arising from Minutes**

No Business arising from the minutes.

**6. Terms of Reference**

Sue led the committee through the terms of reference.

**7. New Member Introductions**

Committee members went around the room and introduced themselves to the other members of the committee.

**8. 2024 Planning & Goals**

Sue shared the 2024 goals, created by Sue and Rob at a previous meeting:

Goal #1: Apply for Provincial Seniors Community Grant

Goal #2: Connect with local seniors by producing a questionnaire.

Goal #3: Promote the committee at the Farmer's Market

Goal #4: Liaise with Friends over 55 and other seniors groups.

Goal #5: Print out seniors booklet from Government website and have it available for seniors.

There was a discussion of the committees budget.

Stephanie spoke on the budget and explained what was available from council.

To purchase giveaway items for June, Stephanie offered a \$1,000 budget from the museum to purchase the needed items.

Motion for the Museum to fund up to \$1,000.00 for committee to purchase supplies for public events.

Moved By Mike Cooper

Seconded By Deanna Rudyk

Discussion: Deanna asked if there would be a possibility for getting donations.

Mike explained that because we are a committee under council, funded by the City of Port Colborne, it may not be best to ask for donations.

Sloane will print off the brochure from previous years to show to the committee for the next meeting on March 19th. The committee will investigate local printing for the brochures to be ready for June.

Carried

## **9. Order of Business**

### **9.1 Niagara Older Adult Association Meeting**

Councillor Aquilina and Sloane McDowell will be attending the Niagara Older Adult Alliance meeting on February 29th at 8:30am.

### **9.2 Seniors Community Grant**

Sloane and Stephanie explained the Seniors Community Grant to the committee.

This grant would include both the Seniors Advisory Committee and the Volunteer Firehall.

The application will be shared with the committee at the next seniors advisory meeting.

Motion to partner with the firehall and proceed with the grant application.

Moved By Deanna Rudyk

Seconded By Mike Cooper

Carried

### **9.3 March 7th Learning Cafe**

Committee members discussed the miscommunication between the committee and the organizer of the Learning Café event at the Guild Hall.

The committee discussed the importance of going to events like this and participating as presenters at other seniors events.

The committee needs to make sure all our decisions follow procedure in the future.

Sloane, Councillor Aquilina, and Stephanie will be presenting at the Learning Café event and sharing the importance of the Seniors Advisory Committee and how seniors can volunteer in Port Colborne.

## **10. New Business**

### **10.1 Trade Shows and Workshops**

The committee discussed the need to participate in events like trade shows and seniors workshops to make more connections within the community.

The Port Colborne Public Library and other organizations already offer workshops for seniors, but it would be a great idea to liaise with these organizations and potentially partner with them for future events.

Discussion about potentially setting up a table once a month at the Library to provide resources and information to seniors.

### **10.2 Brochures**

Tammy McDowell asked what the committee was thinking about giving out at the Farmer's Market in June.

Tammy offered to bring brochures Tammy has available about resources for seniors.

Tammy will bring brochures to the Learning Café Guild Hall presentation on March 7th.

### **10.3 Update from Councillor Aquilina**

Councillor Aquilina was sent the dates for the Guild Hall presentation and asked Mike if they could be shared on the Seniors Advisory Committee's Facebook page.

Councillor Aquilina introduced the committee to the foundation 'StopGap'. This foundation is a registered Canadian charity that produces accessibility ramps that can be placed over steps around businesses and communities, to create accessible communities.

There is an application process for 'StopGap' and Public Works is already moving forward with the application for the city. This would be a great opportunity for the Seniors Advisory Committee to get involved and possibly sponsor and assist in the application process.

Councillor Aquilina will send more information over email.

### **10.4 Port Colborne Legion Fish Fry**

Dorothy shared the Port Colborne Royal Canadian Legion on Clarence Street host's fish fry's, and this would be another great opportunity for the Committee to get out into the community and make connections.

**11. Adjournment**

The Chair adjourned the meeting at approximately 11:45am.

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Chair

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Staff Liaison