



PORT COLBORNE

Request For Proposal
Project No. 2021-12
Supply and Replacement of Windows at City Hall
City of Port Colborne

Sealed Bids, plainly marked as to contents, will be received by the office of the City Clerk until 2:00:00 p.m. local time on: **Monday, April 12th, 2021**

The City of Port Colborne is inviting Proposals from qualified, professional firms for the supply and replacement of windows along with all applicable components at City Hall. The Project entails the purchase and supply of forty-six (46) windows along with, the installation of these units on all three (3) floors along the South, East and West of the building.

Interested bidders are required to respond to Janice Peyton, Executive Administrative Assistant to DEO, at Janice.peyton@portcolborne.ca, **by email only** and by no later than **Monday, March 29th at 12:00:00pm**. If a response is not received by the deadline, no documents will be available to your firm.

This contract utilizes the "Niagara Peninsula Standard Contract Document" which forms the specification documents excepting the "Standard Instruction to Bidders, Form of Proposal, and Supplementary Special Provisions." The "Standard Document" is available on the internet at the "Tenders" section of the Regional Municipality of Niagara website www.niagararegion.ca

Bids will be opened the same day that they close at **2:00:00 p.m. local time, Monday, April 12th, 2021. There will not be a public tender opening due to COVID-19.** The lowest or any bid will not necessarily be accepted.

Amber LaPointe
City Clerk

Mason Thomas
Facilities Supervisor