

The Corporation of the City of Port Colborne

By-law No. 7325/16/25

Being a By-law to Amend By-law No. 6902/50/21, Being a By-law to Establish a System for Administrative Penalties for Non-Parking Offences within the City of Port Colborne (Lodging Houses)

Whereas the City of Port Colborne passed By-law No. 6902/50/21 on June 14, 2021, Being a By-law to Establish a System for Administrative Penalties for Non-Parking Offences within the City of Port Colborne; and


Whereas at its meeting of February 25, 2025, the Council of The Corporation of the City of Port Colborne approved the recommendations of the Office of the Chief Administrative Officer Report No. 2025-40 Subject: Lodging House Licensing By-law; and

Whereas the City of Port Colborne considers it desirable and necessary to amend By-law No. 6902/50/21 Being a By-law to Establish a System for Administrative Penalties for Non-Parking Offences within the City of Port Colborne to include penalties relating to Lodging Houses licensed by the City;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That By-law No. 6902/50/21 Being a By-law to Establish a System for Administrative Penalties for Non-Parking Offences within the City of Port Colborne, is amended by repealing Schedule "B" thereto and replacing it with Schedule "B" to and forming part of this by-law, effective upon passage of this by-law.
2. That the Clerk is authorized to affect any minor modifications, corrections, or omissions, solely of an administrative, numerical, grammatical, semantical, or descriptive nature to this by-law or its schedules after the passage of this by-law.

Enacted and passed this 25th day of February, 2025.



Ron Bodner
Deputy Mayor



Charlotte Madden
City Clerk

**By-law No. 6902/50/21, as amended
by By-law No. 7325/16/25 on February 25, 2025**

Schedule “B”

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
BOULEVARD & SNOW REMOVAL BY-LAW NO. 7008/46/22**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

<u>ITEM</u>	<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 3.1	Owner/Person permit objects or materials on boulevard	\$250	\$500	\$1000
2.	Section 3.2	Owner/Person permit objects or materials on boulevard that restricts sight lines	\$250	\$500	\$1000
3.	Section 3.3	Owner/Person permit snow deposited obstruct fire hydrant, waterbox or mailbox	\$250	\$500	\$1000
4.	Section 3.4	Object material within 0.45m to sidewalk	\$250	\$500	\$1000

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5.	Section 3.5	Fail to maintain grass on boulevard	\$250	\$500	\$1000
6.	Section 3.6	Alter boulevard	\$250	\$500	\$1000
7.	Section 3.10	Damage/construct/re-construct a sidewalk/curb/apron driveway/boulevard/culvert/ditch/signage	\$250	\$500	\$1000
8.	Section 4.1	Fail to clear snow or ice off a sidewalk	\$200	\$400	\$800
9.	Section 4.2	Fail to address slippery sidewalk	\$200	\$400	\$800
10.	Section 4.3	Fail to remove snow or ice from a roof	\$200	\$400	\$800
11.	Section 4.4 (b)	Place snow on a highway	\$200	\$400	\$800
12.	Section 4.4 (c)	Obstruct drainage to a catch basin	\$200	\$400	\$800
13.	Section 4.5 (a)	Damage a sidewalk/boulevard	\$200	\$400	\$800
14.	Section 4.5 (b)	Allow use of vehicle to plow wider than sidewalk being plowed	\$200	\$400	\$800

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 CONTROL OF CATS BY-LAW NO. 4949/5/07**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

<u>ITEM</u>	<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1	Section 3	Allow/Permit Cat to be at large	\$300	\$600	\$1200
2	Section 4 (1)(a)	Allow/Permit cat to defecate on private property	\$300	\$600	\$1200
3	Section 4 (1)(a)	Allow/Permit cat to defecate in any public place	\$300	\$600	\$1200

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
DISCHARGE OF FIREARMS BY-LAW NO. 7026/63/22**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

ITEM	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1	Section 8	Discharge a firearm or bow not in accordance with the By-law	\$300	\$600	\$1200
2	Section 9	Discharge a Firearm within the Defined Area	\$300	\$600	\$1200
3	Section 9.1	Discharge a Bow within the Defined Area without established safety measures	\$300	\$600	\$1200
4	Section 10	Discharge a Firearm outside the defined area without owner's permission	\$300	\$600	\$1200
5	Section 10 a	Discharge a Firearm greater than a No 2 lead shot	\$300	\$600	\$1200

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6	Section 10 b	Discharge a bullet/shot/bolt/arrow/quarrel over property boundary	\$300	\$600	\$1200
7	Section 10.1	Discharge High Calibre Rifle with The City	\$300	\$600	\$1200
8	Section 10.2	Discharge for purposes of detonating a Reactive Shooting Target	\$300	\$600	\$1200
9	Section 11 a	Discharge within a 150m of a dwelling	\$300	\$600	\$1200
10	Section 11 b	Discharge in a private or public park or public open space	\$300	\$600	\$1200
11	Section 11 c	Discharge on premises of Educational property or religious institution	\$300	\$600	\$1200
12	Section 11 d	Discharge on all areas fronting Lake Erie measured from waters edge	\$300	\$600	\$1200

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
DOG CONTROL BY-LAW NO. 4930/155/06**

- 1.6 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.7 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.8 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.9 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.10 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

<u>ITEM</u>	<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 3(a)(vi)	Fail to provide sufficient shelter for an animal	\$325	\$650	\$1300
2.	Section 4(a)	Fail to keep dog in sanitary conditions	\$325	\$650	\$1300
3.	Section 5(a)	Permit dog to bark/howl excessively	\$325	\$650	\$1300
4.	Section 5(b)(i)	Fail to keep dog from chasing/biting/attacking any person	\$455	\$910	\$1820

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5.	Section 5(b)(ii)	Fail to keep dog from chasing/biting/attacking any domestic animal	\$455	\$910	\$1820
6.	Section 5(b)(ii)	Fail to keep dog from fighting with another dog	\$455	\$910	\$1820
7.	Section 5(b)(iii)	Permit dog to damage public property	\$325	\$650	\$1300
8.	Section 5(b)(iv)	Permit dog to trespass on private property	\$260	\$520	\$1040
9.	Section 6(h)	Transfer dog licence	\$130	\$260	\$520
10.	Section 6(i)	Fail to keep dog license fixed on dog	\$98	\$196	\$392
11.	Section 6(l)	Fail to obtain dog license	\$130	\$260	\$520
12.	Section 7(a)	Permit dog to run at large	\$325	\$650	\$1300
13.	Section 8(a)	Fail to leash dog	\$325	\$650	\$1300
14.	Section 10 (a)	Use of leghold trap	\$260	\$520	\$1040
15.	Section 11(c)(i)(A)	Fail to keep vicious dog leashed	\$520	\$1040	\$2080
16.	Section 11(c)(i)(B)	Fail to keep vicious dog muzzled	\$650	\$1300	\$2600
17.	Section 11(c)(ii)	Fail to keep vicious dog confined	\$520	\$1040	\$2080
18.	Section 11(c)(iii)	Fail to display vicious dog sign	\$130	\$260	\$520
19.	Section 11(d)	Fail to microchip vicious dog	\$260	\$520	\$1040

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20.	Section 14(a)	Fail to remove dog feces	\$195	\$390	\$780
21.	Section 15(a)	Fail to allow officer to inspect	\$130	\$260	\$520
22.	Section 16(a)	Did keep more than three dogs	\$325	\$650	\$1300

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 ENCROACHMENT BY-LAW NO. 6665/29/19**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

<u>ITEM</u>	<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 6 (a)	Place encroachment on municipal property without consent	\$364	\$728	\$1456
2.	Section 6 (b)	Place encroachment on municipal property contrary to terms and conditions	\$364	\$728	\$1456

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
FENCE BY-LAW NO. 5510/107/10**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

ITEM	<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 3.1	Construct fence prohibited by By-law	\$224	\$448	\$896
2.	Section 3.1	Permit to be constructed fence prohibited by By-law	\$224	\$448	\$896
3.	Section 3.1	Maintain fence prohibited by By-law	\$224	\$448	\$896
4.	Section 3.2(i)	Construct closed fence higher than 0.75m within sight triangle	\$186	\$372	\$744
5.	Section 3.2(i)	Permit to be constructed closed fence higher than 0.75m within sight triangle	\$186	\$372	\$744

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6.	Section 3.2(i)	Maintain closed fence higher than 0.75m within sight triangle	\$186	\$372	\$744
7.	Section 3.2(ii)	Construct open fence higher than 1.0m within sight triangle	\$140	\$280	\$560
8.	Section 3.2(ii)	Permit to be constructed open fence higher than 1.0 within sight triangle	\$140	\$280	\$560
9.	Section 3.2(ii)	Maintain open fence higher than 1.0 within sight triangle	\$140	\$280	\$560
10.	Section 3.3.1(i)	Construct closed fence higher than 1.0m within front yard	\$186	\$372	\$744
11.	Section 3.3.1(i)	Permit to be constructed closed fence higher than 1.0m within front yard	\$186	\$372	\$744
12.	Section 3.3.1(i)	Maintain closed fence higher than 1.0m within front yard	\$186	\$372	\$744
13.	Section 3.3.1(ii)	Construct open fence higher than 1.25m within front yard	\$186	\$372	\$744
14.	Section 3.3.1(ii)	Permit open fence higher than 1.25m within front yard	\$186	\$372	\$744
15.	Section 3.3.1(ii)	Maintain open fence higher than 1.25m within front yard	\$186	\$372	\$744
16.	Section 4.1	Construct barbed wire fence in residential zone	\$196	\$392	\$784

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17.	Section 4.1	Permit to be constructed barbed wire fence in residential zone	\$196	\$392	\$784
18.	Section 4.1	Maintain barbed wire fence in residential zone	\$196	\$392	\$784
19.	Section 4.2	Construct fence composed of tires	\$118	\$236	\$472
20.	Section 4.2	Permit to be constructed fence composed of tires	\$118	\$236	\$472
21.	Section 4.2	Maintain fence composed of tires	\$118	\$236	\$472
22.	Section 5.1	Construct privacy screen contrary to regulations	\$118	\$236	\$472
23.	Section 5.1	Permit to be constructed privacy screen contrary to regulations	\$118	\$236	\$472
24.	Section 5.1	Maintain privacy screen contrary to regulations	\$118	\$236	\$472
25.	Section 6.1	Construct fence not in good repair	\$118	\$236	\$472
26.	Section 6.1	Permit to be constructed fence not in good repair	\$118	\$236	\$472
27.	Section 6.1	Maintain fence not in good repair	\$118	\$236	\$472
28.	Section 6.1	Construct privacy screen not in good repair	\$118	\$236	\$472
29.	Section 6.1	Permit to be constructed privacy screen not in good repair	\$118	\$236	\$472

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30.	Section 6.1	Maintain privacy screen not in good repair	\$118	\$236	\$472
31.	Section 6.1	Construct privacy screen not in good repair	\$118	\$236	\$472
32.	Section 6.1	Permit to be constructed privacy screen not in good repair	\$118	\$236	\$472
33.	Section 6.1	Maintain privacy screen not in good repair	\$118	\$236	\$472
34.	Section 6.2	Construct fence not using suitable materials	\$118	\$236	\$472
35.	Section 6.2	Permit to be constructed fence not using suitable materials	\$118	\$236	\$472
36.	Section 6.2	Maintain fence not using suitable materials	\$118	\$236	\$472
37.	Section 6.3	Construct electric fence not in Agriculture or rural zone	\$286	\$572	\$1144
38.	Section 6.3	Permit to be constructed electric fence not in Agricultural or rural zone	\$286	\$572	\$1144
39.	Section 6.3	Maintain electric fence not in Agricultural or rural zone	\$286	\$572	\$1144
40.	Section 9.2	Obstruct Officer	\$280	\$572	\$1144

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 FIREWORKS BY-LAW NO. 6613/68/18**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

ITEM	<u>COLUMN 1</u> Designated Provision	<u>COLUMN 1</u> Short Form Wording	<u>COLUMN 3</u> Administrative Penalty Tier 1	<u>COLUMN 4</u> Administrative Penalty Tier 2	<u>COLUMN 5</u> Administrative Penalty Tier 3
1.	Section 4.1	Store Fireworks contrary to By-law	\$352	\$704	\$1408
2.	Section 4.1	Sell Fireworks contrary to By-law	\$352	\$704	\$1408
3.	Section 4.2	Store prohibited Fireworks	\$384	\$768	\$1536
4.	Section 4.2	Sell prohibited Fireworks	\$384	\$768	\$1536

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 FOULING OF ROADS BY- LAW NO. 7242/64/24**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
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Section	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
4.1 (a)	Cause or permit the Fouling, obstructing, encumbering or injuring any City Road or drain, ditch or culvert.	\$500	\$1000	\$2000
4.1 (b)	Cause or permit the erecting, installing, placing or maintaining any item wholly or partly upon, in, under or over a City Road.	\$500	\$1000	\$2000
4.1 (c)	Cause or permit the hanging or maintaining of any gate, door, or other thing in such a manner as to allow it to swing over any part of a City Road	\$500	\$1000	\$2000
4.1 (d)	Place or expose, or cause or permit to be placed or exposed, any merchandise or articles of any kind upon a City road	\$500	\$1000	\$2000

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4.2 (a)	Owner of Property transport, drive, guide or operate any animal, any type of Vehicle or equipment in a manner that Fouls, obstructs, encumbers or otherwise injures a City Road	\$500	\$1000	\$2000
4.2 (b)	Owner of Property cause or permit any animal, any type of Vehicle or equipment to Foul, obstruct, encumber or otherwise injure a City Road	\$500	\$1000	\$2000
5.2	Fail to comply with an Order	\$500	\$1000	\$2000
5.4	Fail to forthwith remove or cause to be removed any Deposit from a City Road and remedy Fouling	\$500	\$1000	\$2000
5.5	Fail to forthwith remedy injury to a City Road	\$500	\$1000	\$2000
5.7	Hinder or obstruct, or attempt to hinder or obstruct, any authorized employee or agent authorized to enforce this By-law	\$500	\$1000	\$2000

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**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 LODGING HOUSE BY-LAW NO. 7324/15/25**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
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- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

<u>ITEM</u>	<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 3.1	Operate Lodging House without a valid license	\$750	\$1500	\$3000
2.	Section 3.2	Operate a Lodging House, not in compliance with applicable law	\$750	\$1500	\$3000
3.	Section 3.3	Advertise, operate or carry on business under name not on license	\$750	\$1500	\$3000

Schedule "B"

4.	Section 3.4	Fail to comply with term or condition of license	\$750	\$1500	\$3000
5.	Section 3.5	Fail to comply with Order	\$750	\$1500	\$3000
6.	Section 12.4	Hinder or obstruct, or attempt to hinder or obstruct, any authorized employee or agent authorized to enforce this By-law	\$750	\$1500	\$3000

Schedule "B"

**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 LOT MAINTENANCE BY-LAW NO. 7193/16/24**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

ITEM	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 3.1	Permit/have refuse on land	\$400	\$800.00	\$1600.00
2.	Section 3.2	Fail to enclose excavation with temporary barrier (122cm / 48 inches) high	\$400	\$800.00	\$1600.00
3.	Section 3.3	Fail to drain accumulated water over (30 cm / 12 inches) deep	\$400	\$800.00	\$1600.00
4.	Section 3.4	Deposit refuse on private property	\$400	\$800.00	\$1600.00
5.	Section 3.5	Deposit refuse on City property	\$400	\$800.00	\$1600.00

Schedule "B"

6.	Section 3.6	Fail to locate refuse containers in accordance with by-law	\$400	\$800	\$1600
7.	Section 3.7	Fail to maintain water in swimming pool in accordance with by-law	\$400	\$800	\$1600
8.	Section 3.8	Fail to maintain water in hot tub/water feature/artificial pond in accordance with by-law	\$400	\$800	\$1600
9.	Section 3.9	Fail to clear land of refuse when required by City	\$400	\$800	\$1600
10.	Section 3.10	Fail to clear buffer strip	\$400	\$800	\$1600
11.	Section 3.11	Fail to clear grass in excess of 15cm	\$400	\$800	\$1600
12.	Section 3.12	Fail to clear/spray for poison ivy/poison oak	\$400	\$800	\$1600
13.	Section 3.17	Fail to comply with Work Order	\$400	\$800	\$1600
14.	Section 3.18	Fail to park/store/house a vehicle /boat trailer/ recreation vehicle/ conveyance on an improved surface	\$400	\$800	\$1600
15.	Section 3.19	Store items in Partially Enclosed Structure may deteriorate due to weather	\$400	\$800	\$1600

Schedule "B"

16.	Section 3.19	Store items in Partially Enclosed Structure may create environment for pests to gather/nest	\$400	\$800	\$1600
17.	Section 3.22	Fail to comply with firewood provisions	\$400	\$800	\$1600
18.	Section 3.23	Permit/allow grasses and weeds in contravention of By-law	\$400	\$800	\$1600

Schedule "B"

**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 NOISE BY-LAW NO. 4588/119/04**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

ITEM	COLUMN 1 Designated Provision	COLUMN 2 Short Form Wording	COLUMN 3 Administrative Penalty Tier 1	COLUMN 4 Administrative Penalty Tier 2	COLUMN 5 Administrative Penalty Tier 3
1.	Section 4(3) Schedule 2 (2)	Emit noise from any electronic device for the amplification of sound, in a residential zone at any time	\$201	\$402	\$804
2.	Section 4(3) Schedule 2 (4)	Emit noise from operating any construction equipment in a residential area 7 p.m. to 7 a.m.	\$335	\$670	\$1340

Schedule "B"

3.	Section 4(3) Schedule 2 (10)	Permit persistent barking, whining or other persistent animal noises	\$168	\$336	\$672
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Schedule "B"

**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 PROPERTY STANDARDS BY-LAW NO. 7189/12/24**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same Person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same Person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

ITEM	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 4.1	Fail to keep yard free and clean from dead/damaged/decayed/diseased/ tree (s)	\$750	\$1500	\$3000
2.	Section 6.1	Fail to keep vacant building clear of garbage, rubbish, and debris	\$1000	\$2000	\$4000
3.	Section 6.2	Fail to prevent unauthorized entrance to vacant building	\$1000	\$2000	\$4000
4.	Section 6.10	Fail to repair or demolish damaged building within the time frame	\$1000	\$2000	\$4000
5.	Section 6.12	Fail to prevent unauthorized entrance to damaged building	\$1000	\$2000	\$4000
6.	Section 6.14	Fail to keep building exterior walls free from of unsafe objects	\$1000	\$2000	\$4000

Schedule "B"

7.	Section 6.19	Fail to remove building of smoke damage/ other defacement and ensure surfaces refinished	\$1000	\$2000	\$4000
8.	Section 8.4.1	Fail to comply with by-law standards prescribed	\$1250	\$2500	\$5000
9.	Section 8.4.2	Fail to comply with final and binding order	\$1250	\$2500	\$5000
10.	Section 8.4.3	Fail to produce any documents or things required by an Officer	\$350	\$700	\$1400

Schedule "B"

**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 SEWER AND DRAINAGE WORKS BY-LAW NO. 5228/134/08**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

<u>ITEM</u>	<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 6.2(12)	Failed to provide access for inspection, maintaining, repairing, modifying, or replacing a service connection.	\$400	\$800	\$1600
2.	Section 6.2(13)	Failed to provide access for inspection to ensure compliance with the By-law.	\$400	\$800	\$1600

Schedule "B"

3.	Section 6.2(14)	Hindered a Corporation Officer or Agent in the exercise of a power of duty under the By-law.	\$400	\$800	\$1600
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Schedule "B"

**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 SIGN BY-LAW NO. 4738/120/90**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

ITEM	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 3.1.1	Erect sign not in accordance with the by-law	\$500	\$1000	\$2000
2.	Section 3.1.1	Erect sign without obtaining a permit	\$500	\$1000	\$2000
3.	Section 3.1.1	Permit sign to be erected without obtaining a permit	\$500	\$1000	\$2000
4.	Section 3.1.7	Fail to maintain sign in proper state of repair	\$500	\$1000	\$2000
5.	Section 3.1.9	Fail to remove sign where directed by Chief Building Official	\$500	\$1000	\$2000

Schedule "B"

**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
(NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
SWIMMING BY-LAW NO. 5339/94/09**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

<u>ITEM</u>	<u>COLUMN 1</u>	<u>COLUMN 2</u>	<u>COLUMN 3</u>	<u>COLUMN 4</u>	<u>COLUMN 5</u>
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 3.1.1	Erect swimming pool without obtaining a permit	\$202	\$404	\$808
2.	Section 3.1.1	Construct swimming pool without obtaining a permit	\$202	\$404	\$808
3.	Section 3.1.1	Install swimming pool without obtaining a permit	\$126	\$252	\$504
4.	Section 4.1.2 (i)	Fail to erect safe fence	\$189	\$378	\$756
5.	Section 4.1.2 (i)	Fail to maintain safe fence	\$189	\$378	\$756

Schedule "B"

**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS -
 TREE BY-LAW NO. 6175/01/15**

- 1.6 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.7 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 1.8 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.9 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.10 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

<u>ITEM</u>	<u>COLUMN 1</u> Designated Provision	<u>COLUMN 2</u> Short Form Wording	<u>COLUMN 3</u> Administrative Penalty Tier 1	<u>COLUMN 4</u> Administrative Penalty Tier 2	<u>COLUMN 5</u> Administrative Penalty Tier 3
1.	Section 4 (1)(a)	Injure/destroy tree on City property	\$530	\$1060	\$2120
2.	Section 4 (1)(b)	Remove tree on City property	\$318	\$636	\$1272
3.	Section 4 (3)	Trim tree on City property without permission	\$212	\$424	\$848
4.	Section 5 (1)	Plant tree on City property	\$318	\$636	\$1272

Schedule "B"

**CITY OF PORT COLBORNE ADMINISTRATIVE PENALTY
 (NON-PARKING) BY-LAW – DESIGNATED BY-LAW PROVISIONS
 VACANT BUILDING REGISTRY BY-LAW NO. 7192/15/24**

- 1.1 Column 1 in the following table lists the provisions in the corresponding by-law that are hereby designated for the purpose of establishing an administrative monetary penalties system.
- 1.2 Column 2 in the following table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in column 1.
- 1.3 Column 3 in the following table sets out the administrative penalty amounts that are payable for contraventions of the designated provisions listed in Column 1.
- 1.4 Column 4 ("Administrative Penalty Tier 2") sets out the Administrative Monetary Penalty amounts that are payable for a second (2nd) contravention of the designated provisions listed in Column 1 by the same person(s) within a six (6) month period since the penalty notice was issued for the first (1st) contravention of the designated provision in Column 1.
- 1.5 Column 5 ("Administrative Penalty Tier 3") sets out the Administrative Monetary Penalty amounts that are payable for a third (3rd), or greater, contravention of the designated provisions listed in Column 1 by the same person(s) within a one (1) year period since the previous penalty notice was issued for the second (2nd) or greater, contravention of the of the designated provision in Column 1.

ITEM	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
	Designated Provision	Short Form Wording	Administrative Penalty Tier 1	Administrative Penalty Tier 2	Administrative Penalty Tier 3
1.	Section 8.1	Fail to Register Vacant Building	\$750	\$1500	\$3000
2.	Section 8.4	Fail to conduct and provide required inspections	\$750	\$1500	\$3000