

MINUTES OF THE PORT COLBORNE PUBLIC LIBRARY BOARD MEETING

Tuesday November 13th, 2012, 5:30 pm
Port Colborne Public Library Auditorium

ATTENDANCE

BOARD: T. Cobain, A. Kennerly, D. Miller, B. Higgins,
STAFF: J. Parry, S. Therrien,
REGRETS: R. Heil, B. Steele, P. Senese, C. MacMillan,
J. Sammut

1) **INVOCATION** delivered by Derek Miller

2) **CHAIRPERSON'S REMARKS**

The Chair reported on attendance recognition awards received by library staff members at the recent City of Port Colborne Health and Safety Banquet. The city annually recognizes employees who have been absent due to illness for less than 6 days in a one year period. Of the 7 full-time library staff, 5 were absent zero days due to illness in a one year period and 1 staff member was cited for having been absent only 2 days.

3) **APPROVAL OF AGENDA**

MOVED BY **A. Kennerly** SECONDED BY **B. Higgins**

That the agenda for the November 13th, 2012 meeting be adopted as circulated. Carried.

4) **DECLARATION OF CONFLICT OF INTEREST** - none

5) **DELEGATIONS** – none

6) **MINUTES OF THE PREVIOUS MEETING**

MOVED BY **B. Higgins** SECONDED BY **T. Cobain**

That the minutes for the October 16, 2012 meeting be adopted as circulated. Carried.

7) **BUSINESS ARISING FROM THE MINUTES** - none

8) **AGENDA ITEMS**

a) **Capital Budget**

The Director presented the 2013 capital and 5 year capital budget. The budget was prepared with Treasurer Peter Senese after the presentation of a draft version at the October Library Board Meeting. The Director reviewed some outstanding projects that will be completed in 2012 and 2013.

MOVED BY **A. Kennerly** SECONDED BY **T. Cobain**

That the proposed Port Colborne Public Library 2013 Capital Budget be accepted as presented by the Director of Library Services and submitted to Council for consideration. Carried.

b) **Holiday Season Hours of Operation**

The board reviewed the holiday operating hours of the other 12 libraries in Niagara. Seven libraries were closed December 31st and five were open only for a half day.

MOVED BY **A. Kennerly** SECONDED BY **B. Higgins**

That with respect to December 2012 holiday hours, the Port Colborne Public Library will be open on December 31st New Year's Eve with reduced hours of 10:00 am to 1:00 pm. Carried.

c) New Electronic Resources : “Mango”

The Southern Ontario Library Service, in collaboration with Ontario Library Services North, has confirmed the revised core suite of e-resources for the next three years. These products are funded by the Ontario Ministry of Tourism, Culture and Sport to ensure equitable access to information for all Ontarians through their public libraries. The Ministry has committed \$1.8 million to this project for each of the next three years.

The library’s newest e-resource title is Mango Languages. This subscription includes unlimited remote access to 49 basic language courses, an adult module, a children’s version and an English as a second language module. Web-based and remotely accessible, patrons can access it anywhere they get online. All they need is their library card number.

The library will no longer normally purchase language instruction titles in CD or DVD formats. Mango Languages is being promoted on the library’s website as well as in the City Hall News scheduled for November 29, 2012.

9) COMMITTEE REPORTS

10) ADMINISTRATIVE BUSINESS

Correspondence

Public Relations Report

Press items included coverage of wood carvings at the library, yoga programmes and “Food For Fines” campaign launched for Ontario Public Library Week.

MOVED BY T. Cobain SECONDED BY A. Kennerly

That the Public Relations Report be received for information purposes. Carried.

Chief Executive Officer’s Report - none

Treasurer’s Report - none

Director’s Report

Circulation Report

MOVED BY A. Kennerly SECONDED BY B. Higgins

That the Circulation report for the 3rd Quarter of 2012 be received for information purposes.

11) BOARD MEMBER’S ITEMS

12) NOTICES OF MOTION

13) DATE OF NEXT MEETING

14) ADJOURNMENT

MOVED BY T. Cobain SECONDED BY A. Kennerly

That the meeting be adjourned. Carried.