

MINUTES OF THE PORT COLBORNE PUBLIC LIBRARY BOARD MEETING

Tuesday June 12, 2012 – 5:30 p.m.
Port Colborne Public Library Auditorium

ATTENDANCE **BOARD:** D. Miller, J. Sammut, T. Cobain, B. Higgins, B. Steele, E. D'Angelo
STAFF: J. Parry, R. Heil
REGRETS: J. Tomiuck, C. MacMillan, P. Senese, A. Kennerly

- 1) **INVOCATION** delivered by E. D'Angelo
- 2) **CHAIRPERSON'S REMARKS**

3) **APPROVAL OF AGENDA**

MOVED BY **B. Steele** SECONDED BY **T. Cobain**

That the agenda for the June 12, 2012 meeting be adopted as circulated. Carried.

- 4) DECLARATION OF CONFLICT OF INTEREST - none
- 5) DELEGATIONS - none

6) **MINUTES OF THE PREVIOUS MEETING**

MOVED BY **B. Steele** SECONDED BY **E. D'Angelo**

That the minutes for the May 8, 2012 meeting be adopted as circulated. Carried.

MOVED BY **J. Sammut** SECONDED BY **B. Steele**

That the minutes for the May 22, 2012 in-camera meeting be adopted as circulated.
Carried.

- 7) BUSINESS ARISING FROM THE MINUTES

8) **AGENDA ITEMS**

- a) **Introduction, Consideration and Passage of Port Colborne Public Library Board By-Law No. 2012-01** Being a By-law to Authorize Entering into a Collective Agreement between the Port Colborne Public Library Board and the Canadian Union of Public Employees and its Local 155.

MOVED BY **T. Cobain** SECONDED BY **E. D'Angelo**

That the following by-law be read a first, second and third time and passed:

THE PORT COLBORNE PUBLIC LIBRARY BOARD BY-LAW NO. 2012-01

BEING A BY-LAW TO AUTHORIZE ENTERING INTO A COLLECTIVE AGREEMENT BETWEEN THE PORT COLBORNE PUBLIC LIBRARY BOARD AND THE CANADIAN UNION OF PUBLIC EMPLOYEES AND ITS LOCAL 155

WHEREAS the Board of the Port Colborne Public Library approved a Memorandum of Agreement with the Canadian Union of Public Employees and its Local 155 respecting The Collective Agreement;

NOW THEREFORE THE BOARD OF THE PORT COLBORNE PUBLIC LIBRARY ENACTS AS FOLLOWS:

1. That the Port Colborne Public Library Board enter into a Collective Agreement with the Canadian Union of Public Employees and its Local 155.
2. That the Board Chair and Director of Library Services are hereby authorized and directed to sign the said Agreement.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12TH DAY OF JUNE, 2012.

Carried.

b) Slate of Governance Policies Dictated by the Public Libraries Act

The Board reviewed the Governance Policies that are dictated by the Public Libraries Act and other legislation. They are comprised of Sections 2 and 3 and their subsections and determine Library Board composition, responsibilities, conflict of interest, conduct of meetings, rules of order and the like.

MOVED BY **B. Higgins** SECONDED BY **E. D'Angelo**

That the Port Colborne Public Library Board adopt the Governance Policies reviewed at the June 12th, 2012 meeting. Section 2: General Policy and its subsections 2.1 – 2.3 and Section 3: Board and its subsections 3-1 – 3.4. Carried.

c) Summer Programming

The Director presented the schedule of programming planned for the next two months. All aspects of the summer programme are designed, coordinated, marketed and delivered by library staff.

9) COMMITTEE REPORTS

10) ADMINISTRATIVE BUSINESS

Correspondence

- a) Southern Ontario Library Service announcement: Ministry of Tourism, Culture and Sport confirms e-resource funding for the next three years.

MOVED BY **E. D'Angelo** SECONDED BY **J. Sammut**

That the correspondence be received for information purposes. Carried.

Public Relations Report - none
Chief Executive Officer's Report - none
Treasurer's Report - none

Director's Report

- a) Report on damages resulting from power failure of May 9th, 2012.
- b) Staff Development - The library is sponsoring three staff members to complete distance education courses in Basic Collection Development and Information Services. The program is offered by Southern Ontario Library services and provides an opportunity to upgrade library skills and management techniques.

MOVED BY **T. Cobain** SECONDED BY **J. Sammut**

That the Director's Report be accepted for information purposes. Carried.

Circulation Report - none

- 11) **BOARD MEMBER'S ITEMS**
- 12) **NOTICES OF MOTION**
- 13) **DATE OF NEXT MEETING**
- 14) **ADJOURNMENT**

MOVED BY E. D'Angelo SECONDED BY T. Cobain

That the meeting be adjourned. Carried.