

MINUTES OF THE PORT COLBORNE PUBLIC LIBRARY BOARD MEETING

Tuesday April 4, 2017 – 6:00 p.m.
Port Colborne Public Library Auditorium

ATTENDANCE

BOARD: J. Mayne, A. Kennerly, B. Ingram, J. Frenette, B. Higgins, M. Cooper, H. Cooper, C. MacMillan, V. Catton,

STAFF: J. Parry, S. Therrien, S. Luey

REGRETS: J. Mayne, A. Kennerly, P. Senese,

- 1) INVOCATION
- 2) CHAIRPERSON'S REMARKS

3) APPROVAL OF AGENDA

MOVED BY **C. MacMillan** SECONDED BY **B. Higgins**

That the agenda for the April 4th, 2017 meeting be adopted as circulated. Carried.

- 4) DECLARATION OF CONFLICT OF INTEREST – none
- 5) DELEGATIONS – none

6) MINUTES OF THE PREVIOUS MEETING

MOVED BY **B. Ingram** SECONDED BY **H. Cooper**

That the minutes for the March 7, 2017 meeting be adopted as circulated. Carried.

- 7) BUSINESS ARISING FROM THE MINUTES

8) AGENDA ITEMS

Library CEO Scott Luey announced that the Director of Library Services, Jennifer Parry, has submitted a letter informing him of her intention to retire effective July 31st, 2017.

9) LIBRARY BOARD IN CLOSED SESSION

(i) Motion to go into closed session

MOVED BY **A. Kennerly** SECONDED BY **B. Ingram**

That the Library Board proceed into closed session to discuss matters pertaining to library personnel. Carried.

(ii) Declarations of Conflict of Interest

(iii) Consideration of closed session agenda items

(iv) Motion to rise with / without report

MOVED BY **B. Ingram** SECONDED BY **J. Frenette**

That the Library Board rise from closed session without report. Carried.

10) DISCLOSURES OF INTEREST ARISING FROM CLOSED SESSION

No disclosures of interest.

11) MOTIONS ARISING FROM CLOSED SESSION

No motions arising.

12) COMMITTEE REPORTS

a) Accessibility Advisory Committee – none

13) ADMINISTRATIVE BUSINESS

Correspondence

Public Relations Report

a) Port Colborne Leisure Guide – Spring / Summer 2017

b) Newsletter *Port Colborne Public Library News and Events April/May, 2017*

MOVED BY **A. Kennerly** SECONDED BY **B. Ingram**

That the Public Relations report be received for information purposes. Carried.

Chief Executive Officer's Report

Treasurers Report

Directors Report

Circulation Report

14) BOARD MEMBER'S ITEMS

15) NOTICES OF MOTION

16) DATE OF NEXT MEETING

17) ADJOURNMENT

MOVED BY **B. Higgins** SECONDED BY **H. Cooper**

That the meeting be adjourned. Carried.