

**NOTICE OF COMMENCEMENT OF TERMS OF REFERENCE
FOR A CLASS ENVIRONMENTAL ASSESSMENT
NEW MUNICIPAL OPERATIONS CENTRE
CITY OF PORT COLBORNE**



THE STUDY

The City of Port Colborne is commencing a study to examine the opportunity to replace the existing City Operations Division facilities. Currently, the Operations Division operates from two facilities; the Roads, Water, Wastewater and Fleet at 11 King Street and the Parks Operations Division at the former Port Colborne West Side Arena, 52 Westside Road. The City has determined that there is a need to address current and future deficiencies with respect to the Operations Division facilities. The two facilities are sub-standard and major works would be required to bring the facilities to an acceptable level. To that end, the City of Port Colborne has initiated a Class Environmental Assessment to address the long-term requirements of the Operations Division. Through the Class Environmental Assessment process, alternatives will be identified, evaluated and a preferred solution will be developed. The project has been identified as a Schedule C Project under the Municipal Class Environmental Assessment.

THE PROCESS

This study will be carried out in accordance with the requirements of the Environmental Assessment Act. The first step in the process is the preparation of a terms of reference. The terms of reference will set out the applicant's framework and work plan for addressing the Environmental Assessment Act requirements when preparing the class environmental assessment, including such things as the alternatives that will be considered and the public consultation activities that will be carried out. If approved by the Minister, the terms of reference will provide the framework and requirements for the preparation of the class environmental assessment.

CONSULTATION

Members of the public, agencies and other interested persons are encouraged to actively participate in the planning process by attending consultation opportunities or contacting staff directly with comments or questions. Public Information Centres (PICs) are planned throughout the planning process. The first PIC is tentatively scheduled for late November 2013, and will present the problem/opportunity statement and preliminary alternatives. Advanced notification of the PIC will be advertised on the City of Port Colborne website and in the Welland Tribune and Niagara This Week newspapers.

COMMENTS

Comments from the public are encouraged now and throughout the study. Information regarding this study will be posted on the City's website as it becomes available (www.portcolborne.ca). In addition, a project email address has been established for this study, pcoc@portcolborne.ca. Comments and requests to be added to the study mailing list can be sent to the study email address or you can contact:

Mr. Jim Huppenen, Manager of Engineering Services
City of Port Colborne
66 Charlotte Street
Port Colborne, Ontario, L3K 3C8
Tel: (905) 835-2900 ext. 221
Fax: (905) 835-2939

Under the Freedom of Information and Protection of Privacy Act and the Environmental Assessment Act, unless otherwise stated in the submission, any personal information such as name, address, telephone number and property location included in a submission will become part of the public record files for this matter and may be released, if requested, to any person.

This notice issued November 12, 2013