

MINUTES OF THE PORT COLBORNE PUBLIC LIBRARY BOARD MEETING

Wednesday November 17th, 2010 - 6:00 p.m.

Port Colborne Public Library Atrium

ATTENDANCE

BOARD : D. Miller, C. MacMillan, J. Sammut,
J. Tomiuck, T. Cobain,

STAFF : J. Parry,

REGRETS : R. Heil, B. Steele, S. McLean, P. Senese

- 1) **INVOCATION** delivered by Janice Sammut
- 2) **CHAIRPERSON'S REMARKS**

3) **APPROVAL OF AGENDA**

As several members had other commitments, the Board agreed to defer all other business until the next meeting except for the review of the 2011 operating and capital budgets.

MOVED BY T. Cobain SECONDED BY J. Tomiuck

That the agenda for the November meeting be adopted as amended. Carried.

- 4) **DECLARATION OF CONFLICT OF INTEREST**
- 5) **DELEGATIONS** - none

6) **MINUTES OF THE PREVIOUS MEETING**

MOVED BY J. Tomiuck SECONDED BY T. Cobain

That the minutes for the October 6th meeting be adopted as circulated. Carried.

- 7) **BUSINESS ARISING FROM THE MINUTES** - none

8) **AGENDA ITEMS**

a) **2011 Operating Budget**

The Board reviewed the 2011 operating budget line by line with the Director providing details for each account in revenues and expenditures.

MOVED BY C. MacMillan SECONDED BY J. Sammut

That the Port Colborne Public Library Board approve the 2011 operating budget and that the Director submit the budget to the Treasurer for presentation to Council. Carried.

b) **2011 Capital Budget**

The Board reviewed the 2011 Capital budget and 5 year capital plan.

MOVED BY T. Cobain SECONDED BY J. Tomiuck

That the Port Colborne Public Library Board approve the 2011 capital budget and that the Director submit the budget to the Treasurer for presentation to Council. Carried.

- 9) **COMMITTEE REPORTS**
10) **ADMINISTRATIVE BUSINESS**
Correspondence
Public Relations Report
Chief Executive Officer's Report - none
Treasurer's Report - none
Director's Report
Circulation Report

11) **BOARD MEMBER'S ITEMS**

Mr. Cobain inquired about re-instituting the "Adopt-a-Magazine" programme. The Director will review the programme with the board in the new year.

12) **NOTICES OF MOTION** – none

13) **DATE OF NEXT MEETING** Wednesday December 8th, 2010

14) **ADJOURNMENT**

MOVED BY **T. Cobain** SECONDED BY **J. Sammut**
That the meeting be adjourned. Carried.

THE NEXT MEETING OF THE PORT COLBORNE PUBLIC LIBRARY BOARD IS
WEDNESDAY DECEMBER 8TH AT 6:00 PM IN THE LIBRARY ATRIUM