PROJECT # 2015-24
Request for Quotation

HVAC REPLACEMENT

Roselawn Centre
(296 Fielden Avenue)

Port Colborne Library
(310 King Street)

Sealed Bids, plainly marked as to contents, will be received by the office of the City Clerk until 2:00:00 p.m. local time on:

MONDAY October 26, 2015

The work to be carried out under this contract involves the removal and installation of multiple HVAC units located at the Roselawn Centre and Port Colborne Library.

PLEASE NOTE THE FOLLOWING:

There will be a Mandatory Site Meeting with the Contract Administrator on Friday October 16th, 2015 at the Roselawn Centre located at 296 Fielden Avenue at 10:00 am in the City of Port Colborne. The site meeting will continue to Port Colborne Library located at 310 King Street directly after.

All Contractors wishing to bid on this project are required to be in attendance as the Form of Tender and required documentation for bidding will only be available at this meeting, a sign-in sheet will also be provided for all Contractors at this meeting.

Contractors wishing to obtain temporary tender documents for review before the site meeting must respond in writing by contacting Janice Peyton – Executive Administrative Assistant, DEO at the email: janicepeyton@portcolborne.ca by email only and by no later than: Thursday October 15th, 2015 at 4:30:00pm. Please note that the temporary tender document will not be accepted during the bid process. Bids submitted by contractors without attending the mandatory site meeting will not be opened.

This contract utilizes the “Niagara Peninsula Standard Contract Document” which forms the specification documents excepting the “Standard Instruction to Bidders, Form of Tender, and Supplementary Special Provisions.” The “Standard Document” is available on the internet at the “Tenders” section of the Regional Municipality of Niagara website www.niagararegion.ca

Bids will be publicly opened after 2:15:00 p.m. local time on Monday October 26th, 2015 at the Engineering & Operations Department, Second Floor, City Hall. The lowest or any bid will not necessarily be accepted.

Ashley Grigg
City Clerk

Steve Shypowskyj
Design Technologist

City of Port Colborne Web Page: www.portcolborne.ca