

# MINUTES OF THE PORT COLBORNE PUBLIC LIBRARY BOARD MEETING

Wednesday May 4<sup>th</sup>, 2011 - 6:00 p.m.  
Port Colborne Public Library Auditorium

## ATTENDANCE

**BOARD** : D. Miller, C. MacMillan, J. Sammut,  
T. Cobain, B. Steele

**STAFF** : J. Parry, P. Senese, R. Heil

**REGRETS** : J. Tomiuck

1) **INVOCATION** delivered by Trevor Cobain

2) **CHAIRPERSON'S REMARKS**

3) **APPROVAL OF AGENDA**

MOVED BY **T. Cobain** SECONDED BY **C. MacMillan**

*That the agenda for the May 4<sup>th</sup>, 2011 meeting be adopted as circulated.* Carried.

4) **DECLARATION OF CONFLICT OF INTEREST** - none

5) **DELEGATIONS** - none

6) **MINUTES OF THE PREVIOUS MEETING**

MOVED BY **J. Sammut** SECONDED BY **C. MacMillan**

*That the minutes for the April 6<sup>th</sup>, 2011 meeting be adopted as circulated.* Carried.

7) **BUSINESS ARISING FROM THE MINUTES** - none

8) **AGENDA ITEMS**

### a) 2009 Library Financial Report – Treasurer Peter Senese

Mr. Senese reviewed the Port Colborne Public Library Board Financial Statements for the year ending December 31<sup>st</sup>, 2009. He explained the new format of the Statements as a result of new accounting policies which now record tangible capital assets.

Mr. Senese also reported that the Library's 2011 operated budget had been approved by council as presented. He added that the recommended \$2000 in reductions had not been approved; and that a portion of the amount channeled into Library capital projects in previous years had been redirected to Cultural Block capital improvements required on the Museum grounds.

MOVED BY **J. Sammut** SECONDED BY **B. Steele**

*That the Port Colborne Public Library Board receive and approve the 2009 Financial Statements as presented by Treasurer Peter Senese.* Carried.

### b) Materials Challenge

The Director reported on an incident involving a library patron's objection to some DVD titles in the collection and his decision to destroy them.

MOVED BY **J. Sammut** SECONDED BY **B. Steele**

*That the Director of Library Services follow up with the patron regarding the April 11<sup>th</sup>, 2011 Materials Challenge issue in the following manner:*

- *Formally report the incident to Health and Safety officer Randy Chamberlain*
- *Contact the Niagara Regional Police and report the incident*
- *Reply in writing to the patron in response to his concerns.* Carried.

9) **COMMITTEE REPORTS**  
10) **ADMINISTRATIVE BUSINESS**

**Correspondence**

- a) Ontario Budget 1 - Details of funding to Libraries from Minister of Culture
- b) Ontario Budget 2 - Federation of Public Libraries (FOPL) initial response to Minister's funding announcement.
- c) Ontario Budget 3 – Specifics from FOPL on how the one-time grant will be distributed

MOVED BY C. MacMillan SECONDED BY J. Sammut

**That the correspondence be received for information purposes.** Carried.

**Public Relations Report**

- a) **Downloads Seminar** – Thursday May 12<sup>th</sup>, 6:30 – 7:30 pm. Designed and delivered by library staff member Stacey Hol. 5 people attended this free information session. We plan to schedule another seminar in one month and as public demand requires.
- b) **“Prince / Princess Tea”** – Thursday April 28<sup>th</sup>, 2011. - Very well attended by 30+ children and parents in costume. Good coverage in the Tribune.

MOVED BY B. Steele SECONDED BY C. MacMillan

***That the Public Relations Report be accepted for information purposes.*** Carried

Chief Executive Officer's Report  
Treasurer's Report  
Director's Report  
Circulation Report

11) **BOARD MEMBER'S ITEMS**

Cheryl MacMillan reported on the Southern Ontario Library Service (SOLS) Trustees Council meeting she attended at Hamilton Public Library on April 16<sup>th</sup>, 2011. Mrs. MacMillan informed the Board that she had accepted the position of Chair of the SOLS Trustees Council. The Board congratulated Mrs. MacMillan and thanked her for taking on this responsibility.

12) **NOTICES OF MOTION**

13) **DATE OF NEXT MEETING**

14) **ADJOURNMENT**

MOVED BY C. MacMillan SECONDED BY J. Sammut

***That the meeting be adjourned.*** Carried.