

MINUTES OF THE PORT COLBORNE PUBLIC LIBRARY BOARD MEETING

Tuesday January 12th, 2010 - 6:00 p.m.

Port Colborne Public Library Auditorium

ATTENDANCE

BOARD: D. Miller, C. MacMillan, J. Sammut, S. McLean,
T. Cobain,

STAFF: R. Heil, J. Parry

REGRETS: A. Desmarais, B. Steele, P. Senese, J. Tomiuck, D.
Shibley,

1) **INVOCATION** delivered by Scott McLean

2) **CHAIRPERSON'S REMARKS**

3) **APPROVAL OF AGENDA**

MOVED BY **S. McLean** SECONDED BY **J. Sammut**

That the agenda for the Tues. Jan. 12th, 2010 meeting be adopted as amended. Carried.

4) **DECLARATION OF CONFLICT OF INTEREST** - none

5) **DELEGATIONS** - none

6) **MINUTES OF THE PREVIOUS MEETING**

MOVED BY **S. McLean** SECONDED BY **J. Sammut**

That the minutes for the December 1st, 2009 meeting be adopted as amended. Carried.

7) **BUSINESS ARISING FROM THE MINUTES**

a) **Holiday Programming**

The Director presented statistical information about library use during the holiday season. Children's programmes were very poorly attended, despite the fact that the events had been promoted through the schools, in the city newsletter, on the library sign, on the library's and city's website and in the library itself with a flyer and poster. Some programmes had 0 attendance. Events were either free or \$2. Visits to the library, circulation and computer use were only slightly down from average at this busy time of the year. These figures appear to justify the library remaining open for the period between Christmas and New Year's, however, organizing programs for children during this time seems to be a poor use of staff resources.

8) **AGENDA ITEMS**

a) **Capital Projects**

The Board reviewed the capital projects completed in 2009, and began prioritizing a list of projects to be scheduled for 2010 and for the next 5 years.

b) **Knowledge Ontario Support**

Knowledge Ontario and The Federation of Ontario Public Libraries have made an appeal to Ontario Library Boards asking for help in ensuring that the e-resources, virtual reference, learning and discovery tools offered by Knowledge Ontario continue to serve our communities. These services have been made available through the province and are scheduled to expire at the end of 2010. A web address containing the information required to support the action plan designed to make an impact on the Ontario fiscal year-end and provincial budget decision-making process suggests motions and letters libraries may use to show their support.

MOVED BY **J. Sammut** SECONDED BY **T. Cobain**

That the Port Colborne Public Library Board i) values the programs delivered by Knowledge Ontario, ii) supports Knowledge Ontario's request for sustainable funding from the provincial government, and iii) will send a letter to the Minister of Culture emphasizing these points. Carried.

9) **COMMITTEE REPORTS**

10) **ADMINISTRATIVE BUSINESS**

Correspondence

a) **Letter of resignation from the Library Board – Mr. Doug Shibley.**

The Board discussed ideas for recognition of Mr. Shibley's service to the community.

MOVED BY **C. MacMillan** SECONDED BY **S. McLean**

That the Port Colborne Library Board accept Doug Shibley's letter of resignation and that the City Clerk be requested to advertise for vacancy on the Board if required. Carried.

Public Relations Report

a) **City Newsletter**

The Board reviewed the December 2009 issue of the city newsletter distributed city-wide in the InPort News. The Library section included holiday hours of operation and highlights of holiday programming.

MOVED BY **C. MacMillan** SECONDED BY **J. Sammut**

That the Public relations report be received for information purposes. Carried.

Chief Executive Officer's Report - none

Treasurer's Report - none

Director's Report

a) **Wireless Internet Access brochure**

The Director presented the final version of the library's *Wireless Internet Access Brochure* for review and approval. The brochure offers connection and troubleshooting tips to patrons as well as a disclaimer regarding liability for personal computer equipment and the level of assistance library staff can be expected to provide.

MOVED BY **T. Cobain** SECONDED BY **S. McLean**

That the Director's Report be accepted for information purposes. Carried.

Circulation Report

11) **BOARD MEMBER'S ITEMS**

Scott McLean notified the Board that he would be unable to attend meetings held on Tuesday nights for the next 4 months. The Director will poll board members to determine if there is another night that would be convenient to hold meetings.

Derek Miller will be unable to attend the February Board Meeting

12) **NOTICES OF MOTION**

13) **DATE OF NEXT MEETING** Tuesday February 2nd, 2010

14) **ADJOURNMENT**

MOVED BY **J. Sammut** SECONDED BY **S. McLean**

That the meeting be adjourned. Carried.

THE NEXT MEETING OF THE PORT COLBORNE PUBLIC LIBRARY BOARD IS
TUESDAY FEBRUARY 2ND, 2010 AT 6:00 PM IN THE LIBRARY AUDITORIUM