

**City of Port Colborne  
Special Committee of the Whole Meeting 07-18  
Minutes**

**Date:** March 14, 2018

**Time:** 5:35 p.m.

**Place:** Council Chambers, Municipal Offices, 66 Charlotte Street, Port Colborne

**Members Present:** R. Bodner, Councillor  
B. Butters, Councillor  
F. Danch, Councillor (6:15pm arrival)  
A. Desmarais, Councillor  
Y. Doucet, Councillor  
B. Kenny, Councillor (6pm arrival)  
J. Maloney, Mayor (presiding officer)  
J. Mayne, Councillor

Absent: D. Elliott, Councillor (due to a prior commitment)

**Staff Present:** D. Aquilina, Director of Planning & Development  
T. Cartwright, Fire Chief  
M. Graybiel, Parks Foreman  
A. Grigg, Director of Community & Economic Development  
S. Hanson, Supervisor, By-law Enforcement Division  
C. Larocque, Marina Coordinator  
C. Lee, Director of Engineering & Operations  
S. Luey, Chief Administrative Officer  
L. Nelson, Administrative Assistant to DCS (minutes)  
P. Peyton, Superintendent  
S. Powell Baswick, Director/Curator, Port Colborne Historical & Marine Museum  
P. Senese, Director of Corporate Services (DCS)  
S. Shypowskyj, Manager of Projects & Design  
S. Therrien, Director of Library Services

Also in attendance were interested citizens and WeeStream.

**1. Call to Order:**

Mayor Maloney called the meeting to order.

**2. Introduction of Addendum Items:**

Nil.

**3. Confirmation of Agenda:**

Moved by Councillor B. Butters  
Seconded by Councillor R. Bodner

That the agenda dated March 14, 2018 be confirmed, as circulated.  
CARRIED.

**4. Disclosures of Interest:**

Nil.

**5. Presentation:**

**(a) Continuation of 2018 Draft Budget Deliberations  
Peter Senese, Director of Corporate Services**

**Staff Response to Councillor Enquiry:**

The Supervisor, By-law Enforcement Division provided updated information to Council about how other municipalities utilize their by-law officers and how other external resources such as security guards, cannot issue offence notices on municipal property.

**Staff Response to Councillor Enquiry:**

The Supervisor, By-law Enforcement Division provided additional information about Building Division software which will allow for improved record keeping. The Supervisor noted that 25 municipalities in Ontario are looking into utilizing this software and that there is a \$10,300 annual cost in which funding revenue is received through building department fees.

**Staff Response to Councillor Enquiry:**

The Director of Engineering & Operations provided information about additional stone repairs on roads and shoulders noting that this includes firelanes and top ups of stone roads in rural areas.

**Staff Response to Councillor Enquiry:**

The Director of Engineering & Operations provided information about potential revenue from tree trimming/removal and noted that options and any liability issues will be investigated further. The Director requested one year to develop a plan.

**Staff Response to Councillor Enquiry:**

The Director of Engineering & Operations provided additional information about staff training costs and noted that there are specific requirements for forklift training and confined space training for new staff.

**Staff Response to Councillor Enquiry:**

The Director of Community & Economic Development will have staff look into funding options for trails and will report back.

The Director also noted that more detailed information will be provided regarding the Marina store and provided to Council at a later date.

The Director of Corporate Services informed Council that Rogers has completed the tower at Goderich Elevator which produces \$10,000 in revenue for the City. The Director suggested this revenue be directed back into the Goderich reserve fund to replenish the reserve.

Moved by Councillor R. Bodner  
Seconded by Councillor Y. Doucet

That the annual revenue of \$10,000 from the Rogers tower be allocated to the Goderich reserve fund to replenish the reserve.  
CARRIED.

**Operations - Request for an additional \$2,404 for Building/Yard Materials**

The Director of Engineering & Operations advised Council that this request will be withdrawn. Remove from levy funding.

The Director of Corporate Services provided a summary of the meeting of March 6, 2018 with a review of the updated items on the 2018 Budget Worksheet Summary. The updated tax levy increase was estimated at 6.69% with an overall tax increase of 2.44% or \$74.00 to the average home owner.

**Fire Department – Summer Student**

Moved by Councillor B. Butters  
Seconded by Councillor A. Desmarais

That the request from the Fire Department for a Summer student 16 weeks, for \$9,400 be approved on the levy.  
CARRIED.

**Review of 2018 Groups, Programs and Services:**

Members of Council reviewed the 2018 Groups, Programs and Services (page 34, of the draft budget package). The following direction was provided:

**Feral Cat Program**

---

Moved by Councillor A. Desmarais  
Seconded by Councillor B. Kenny

That the Feral Cat Program \$5,000 remain on the levy.  
CARRIED.

**Council Meetings Live Streaming**

---

Moved by Councillor A. Desmarais  
Seconded by Councillor Y. Doucet

That the request of an additional \$7,800 for live streaming be approved and on the levy.  
CARRIED.

**2018 Operating Budget**

---

Moved by Councillor R. Bodner  
Seconded by Councillor A. Desmarais

That the 2018 Operating budget be approved.  
CARRIED.

**Review of Capital Projects and Related Funding:**

Members of Council reviewed capital projects and related funding (pages 35 to 40 of the draft budget package).

**2018 Capital Budget**

---

Moved by Councillor A. Desmarais  
Seconded by Councillor B. Kenny

That the 2018 Capital budget be approved.  
CARRIED.

**Review of Debt Reserves Consolidation:**

Members of Council reviewed debt reserves consolidation (pages 44 to 46 of the draft budget package).

**2018 Debt Reserves Consolidation**

---

Moved by Councillor R. Bodner  
Seconded by Councillor Y. Doucet

That the debt reserves be approved for consolidation.  
CARRIED.

**Review of Downtown CIP:**

The Director of Corporate Services reported about the Downtown CIP and requested Council confirmation to proceed with application for grant funding.

Moved by Councillor A. Desmarais  
Seconded by Councillor Y. Doucet

That the Downtown CIP go forward as designed and that grant funding be applied for.  
CARRIED.

**Review of Fire Capital Requirements:**

Moved by Councillor B. Butters  
Seconded by Councillor A. Desmarais

That staff prepare a funding plan and report back to Council on Fire Capital requirements.  
CARRIED.

The Director updated the 2018 budget tax levy to a 6.72% increase with an overall tax increase of 2.46% or \$74.12 to the average homeowner.

**6. Adjournment:**

Moved by Councillor F. Danch  
Seconded by Councillor Y. Doucet

That the Council meeting be adjourned at approximately 8:15 p.m.  
CARRIED.